

**Policy and Resources Committee – 13 February 2017**  
<http://www.shetland.gov.uk/coins/Agenda.asp?meetingid=5161>

Item	Subject	Decision
1	Executive and Corporate Services Directorate Plan 2017-2020	The Committee reviewed, discussed and endorsed the Directorate Plan, recognising that the Director of Corporate Services will make any adjustments required to ensure it is fully aligned with the final version of the Council's Corporate Plan approved by Council.
2	2017/18 Budget and Charging Proposals – Policy and Resources Committee	The Committee <b>RECOMMENDED</b> that the Council resolve to approve the budget proposals for 2017/18 included in the report and set out in detail in the Budget Proposals by Activity and Schedule of Charges.
3	Shetland Islands Health and Social Care Partnership: Joint Strategic Commissioning Plan, excluding the Financial Plan and Service Delivery Plans	<p>The Committee <b>RESOLVED</b> to:</p> <ul style="list-style-type: none"> <li>• APPROVE the Shetland Islands Health and Social Care Partnership's Joint Strategic Commissioning Plan, excluding the Financial Plan and Service Delivery Plans; and</li> <li>• NOTE that the budget proposals for 2017-18 involve the current service model being fully funded for SIC funded services delegated to the IJB;</li> <li>• NOTE that the gap between the cost of the current service models and available funding is in the region of £2.6m in respect of NHS funded services delegated to the IJB; and</li> <li>• NOTE that a further version with updated Financial Plan and Service delivery plans will be developed by the end of March 2017.</li> </ul>
4	2017/18 Budget and Charging Proposals – Community Health and Social Care Directorate	<p>The Committee <b>RECOMMENDED</b> that the Council resolve to:</p> <ul style="list-style-type: none"> <li>• Approve the budget proposals for 2017/18 for Community Health and Social Care Directorate included in the report and set out in detail in the Budget Activity Sheet and Charging Sheet and</li> <li>• Approve the payment for 2017/18 to the Community Health &amp; Social Care Partnership Integration Joint Board of £19.231m.</li> </ul>

5	Housing Revenue Account (HRA) Business Plan 2017-2022	The Committee <b>RECOMMENDED</b> that having taken account of any comments from Development Committee, that the Council resolve to approve the Housing Revenue Account (HRA) Business Plan 2017-2022, as part of the Council's Policy Framework, to be managed by the Development Committee.
6	5 Year Asset Investment Plan 2017-22	<p>The Committee <b>RECOMMENDED</b> that the Council resolves to:</p> <ul style="list-style-type: none"> <li>• approve the capital budget proposals for 2017/18 included in this report, and set out in detail in Appendix 1; and</li> <li>• adopt Appendix 1 as the Council's 5 Year Asset Investment Plan 2017-22, subject to any requirements of the Council's Gateway Process for the Management of Capital Projects.</li> </ul>
7	Shetland Islands Council Budget Book 2017/18	<p>The Committee approved the 2017/18 Budget recommendations made by the Committees/Boards and <b>RECOMMEND</b> that the Council RESOLVE to approve the 2017/18 Budget by:</p> <ul style="list-style-type: none"> <li>• Approving the Council Budget Book 2017/18, with the exception of the recommendation from the Harbour Board, relating to the two new charges for Fresh Shellfish, which will be considered in a further report to the Harbour Board on 6 March 2017;</li> <li>• Adopting the Formal Resolutions :</li> <li>• Agreeing to increase the Council Tax by 3%; and</li> <li>• Accepting the package of funding and conditions that was contained in the Scottish Government funding settlement for 2017/18.</li> </ul>
8	Chair's Report – Development Committee – 13 December 2016 Shetland Investment Fund – Decision Making and Conditions	<p>The Committee <b>RESOLVED</b> to:</p> <ul style="list-style-type: none"> <li>• Approve the decision making process for the Shetland Investment Fund as detailed in section 4.</li> <li>• Instruct the Executive Manager – Economic Development to establish a Shetland Investment Board (to operate under the terms of reference)</li> </ul>

		<ul style="list-style-type: none"> <li>• Delegate authority to the Executive Manager – Economic Development to make decisions on lending activity within the Shetland Investment Fund.</li> <li>• Approve the addition of a condition to the Shetland Investment Fund Lending Policy requiring borrowers who are employers to pay no less than the Living Wage.</li> <li>• Approve the Deed of Conditions for Shetland Investment Fund loans.</li> <li>• Approve the Conditions for Shetland Investment Fund Hire Agreements with the Option to Purchase.</li> </ul>
9	Shetland Investment Fund Policies	<p>The Committee <b>RESOLVED</b> to:</p> <ul style="list-style-type: none"> <li>• Approve the Shetland Investment Fund Interest Rate Policy,</li> <li>• Approve the Shetland Investment Fund Lending Policy &amp; Guidelines.</li> </ul>
10	Fibre Optic Asset Development Project 2017	<p>The Committee <b>RECOMMENDED</b> that the Policy and Resources Committee resolves to:</p> <ul style="list-style-type: none"> <li>• Agree the terms of the Project Initiation Document (PID).</li> <li>• Approve the Critical Success Factors.</li> <li>• Note that the PID may require further development under the direction of the Director of Development and such changes will be signed off by the Chief Executive.</li> </ul>
11	Community Alarm Response Service	<p>The Committee resolved to <b>NOTE</b>:</p> <ul style="list-style-type: none"> <li>• the extension of the current Community Alarm Response Service contract with Hanover Housing Ltd, 31 August 2017</li> <li>• the intention to tender the Community Alarm Response Service in accordance with EU procurement regulations.</li> </ul>

<b>12</b>	Community Asset Transfer Policy	The Committee <b>RECOMMENDED</b> that the Council resolves to adopt the Community Asset Transfer Policy.
<b>13</b>	Review of Substance Misuse Policy	The Committee <b>RESOLVED</b> to approve the updated Substance Misuse Policy.
<b>14</b>	No Smoking Policy (incorporating Tobacco Free Premises)	The Committee <b>RESOLVED</b> to adopt the revised No Smoking Policy (incorporating Tobacco Free Premises).
<b>15</b>	Lone Worker Policy	The Committee <b>RESOLVED</b> to approve the revised Lone Working Policy.

END