

Policy and Resources Committee – 7 March 2017  
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Item	Subject	Decision
1	Executive and Corporate Services Department Performance Overview Report 9 Month / 3rd Quarter 2016/17	The Committee <b>NOTED</b> the report.
2	Management Accounts for Community Health and Social Care 2016/17 – Projected Outturn at Quarter 3	The Committee <b>NOTED</b> the report.
3	Management Accounts for Policy & Resources Committee 2016/17 - Projected Outturn at Quarter 3	The Committee <b>NOTED</b> the report.
4	Shetland Islands Council Overall Management Accounts 2016/17 - Projected Outturn at Quarter 3	The Committee <b>RECOMMENDED</b> that the Council resolve to review the Management Accounts showing the projected outturn position at quarter 3.
5	Shetland Islands Council Medium Term Financial Plan	The Committee <b>RECOMMENDED</b> that the Council resolves to adopt the Medium Term Financial Plan by:

	<b>2016/17 -2021/22</b>	<ul style="list-style-type: none"> <li>• approving the principles of the Plan set out in section 2.2 of the Medium Term Financial Plan;</li> <li>• approving the assumptions on income and expenditure which underpin the Plan set out in sections 4, 5, 6 and 7 of the Plan;</li> <li>• approving the Financial Strategy set out in Section 13 of the Plan; and</li> <li>• approving the Financial Targets as detailed in Appendix B.</li> </ul>
<b>6</b>	<b>Long-Term Revenue &amp; Capital Planning – Update</b>	<p>The Committee:</p> <ul style="list-style-type: none"> <li>• <b>NOTED</b> the progress made by the Executive Manager – Finance and Executive Manager – Capital Programme in reviewing the Council’s Long Term Financial Plan (LTFP) and developing a Long Term Asset Investment Plan (LTAIP); and</li> <li>• <b>RECOMMENDED</b> that the Council RESOLVES to adopt the recommendations, as set out in section 2.16.</li> </ul>
<b>7</b>	<b>Shetland Islands Health and Social Care Partnership: Joint Strategic Commissioning Plan, excluding the Financial Plan and Service Delivery Plans</b>	<p>The Committee <b>RECOMMENDED</b> that the Council approves the Shetland Islands Health and Social Care Partnership’s Joint Strategic Commissioning Plan.</p>
<b>8</b>	<b>Annual Investment and Treasury Strategy for 2017/18</b>	<p>The Committee <b>RECOMMENDED</b> that the Council RESOLVES to:</p> <ul style="list-style-type: none"> <li>• Approve the Annual Investment Strategy Statement to be followed for the financial year 2017/18, as set out in Appendix 1 section 2.</li> <li>• Approve the Treasury Management Strategy to be followed for the financial year 2017/18,</li> </ul>

		<p>as set out in Appendix 1 section 3.</p> <ul style="list-style-type: none"> <li>• Review the Borrowing Policy to be followed for the financial year 2017/18, as set out in Appendix 1 section 4.</li> <li>• Approve the Treasury Management Prudential Indicators for 2016/17 to 2019/20, as set out in Appendix 1 section 5.</li> <li>• Review the four clauses within the CIPFA Code of Practice as set out in Appendix 1 section 6.</li> <li>• Review the Treasury Management Policy Statement as set out in Appendix 1 section 7, and</li> <li>• Review the Statement of Treasury Management Practices as set out in Appendix 1 section 8.</li> </ul>
9	<b>Local Government in Scotland, Financial Overview 2015/16</b>	The Committee <b>RESOLVED</b> to instruct the Corporate Management Team to take account of the key findings and messages in their work across the Council.
10	<b>Council Investment Review for Quarter to December 2016</b>	The Committee <b>RESOLVED</b> to consider the outcome of this quarterly review.
11	<b>Zetland Educational Trust – Investment of Reserves</b>	The Committee <b>RESOLVED</b> to approve the investment of the Zetland Educational Trust reserves with Baillie Gifford in their Corporate Bond Fund.
12	<b>Fresh/Caught Shellfish Landing Dues 2017/18</b>	<p>The Committee <b>RESOLVED</b> to recommend to Council:</p> <ul style="list-style-type: none"> <li>• Proposal 1 - Caught Shellfish - discounted ad valorem rate - Vessels under 15 metres who undertake to provide weekly details of the weight/value of their caught shellfish landings directly to the Council, including place of landing, or who provide the Council with authorisation to access their landing information from the relevant agent/buyer will qualify for a reduced ad valorem rate of 2% or face a charge of £30 per landing for undeclared</li> </ul>

		<p>landings; and</p> <ul style="list-style-type: none"> <li>• The removal of the Live Fish/Fish Feed x 40 trip charges to provide clarity for aquaculture vessel charting as set out in 2.4 of the report.</li> </ul>
13	<b>Introduction of an Appeals Process to Shetland Islands Council Job Evaluation Procedure</b>	<p>The Committee <b>RESOLVED</b> to:</p> <ul style="list-style-type: none"> <li>• approve the introduction of an Appeals Procedure into the Job Evaluation Processes, based on the Model procedure endorsed by the SJC.</li> <li>• note the progress and future actions required on the implementation of the 3<sup>rd</sup> edition of the Scottish Joint Council (SJC) Job Evaluation Scheme as it applies to all Shetland Islands Council staff covered by the Single Status Agreement.</li> <li>• delegate authority to the Chief Executive, or his nominee, to amend the approved Appeals Procedure in terms of any such matters that may be requested by the Employee's Joint Consultative Committee, in consultation with the Leader.</li> </ul>
14	<b>Equal Pay Statement 2017-2021</b>	<p>The Committee <b>RESOLVED</b> to:</p> <ul style="list-style-type: none"> <li>• approve the Equal Pay Statement 2017-2021,</li> <li>• delegate to the Chief Executive, or his nominee, to amend the approved Equal Pay Statement 2017-2021 in the event of any such matters which may be requested by the Employee's Joint Consultative Committee, the college Lecturer's Joint Consultative Committee, or the Local Negotiating Committee for Teachers, in consultation with the Leader and the Chairs/Joint Chairs of those consultative bodies.</li> </ul>
15	<b>Asset Investment Plan, Gateway Process – Business Cases</b>	<p>The Committee <b>RECOMMENDED</b> that the Council resolves to approve the two projects for implementation (Leirna Life Extension, and Terminal Linkspan Life Extension).</p>
16	<b>Accounts Commission and</b>	<p>The Committee <b>RESOLVED</b> to approve the proposals in the report and its Appendices including specifically:</p>

	<p><b>other External Audit Reports – Best Value Reports - East Dunbartonshire Council and Falkirk Council -December 2016</b></p>	<ul style="list-style-type: none"> <li>• that the Leader and Deputy Leader of the Council are members of the Sounding Board of the Business Transformation Programme;</li> <li>• that the Leader, the Chairs of Education and Families Committee, Development Committee, Environment and Transport Committee and of the Health and Social Care Partnership Integration Joint Board are members of the Sounding Board for the Service Redesign Programme and that their vice-chairs act as substitutes as required;</li> </ul> <p>The Committee <b>NOTED</b> that :</p> <ul style="list-style-type: none"> <li>• reports on the progress of the Council’s Business Transformation Programme will be presented to meetings of the Policy and Resources Committee as part of the quarterly performance monitoring cycle of meetings; and</li> <li>• summary reports on the Service Redesign Programme will be reported similarly to the Policy and Resources Committee with detailed reports presented to each of the Council’s Service Committees and the IJB as required/appropriate to their remit.</li> </ul>
<p><b>17</b></p>	<p><b>Corporate Risk Register</b></p>	<p>The Committee <b>NOTED</b> the report.</p>

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