

Shetland Islands Council



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If calling please ask for
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Date: 30 October 2018

Dear Sir/Madam

You are invited to the following meeting:

Licensing Committee
Council Chamber, Town Hall, Lerwick
Wednesday 7 November 2018, at 10.30am, or immediately following the
Shetland Islands Area Licensing Board

Apologies for absence should be notified to Leisel Malcolmson at the above number.

Yours faithfully

Executive Manager – Governance and Law

Chair: I Scott
Vice-Chair: G Smith

AGENDA

- (a) Hold circular calling the meeting as read.
- (b) Apologies
- (c) Declarations of Interest – Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from Officers prior to the meeting taking place.

- (d) Confirm the minutes of the meetings held on 3 September 2018 (attached)

Item

The following item contains EXEMPT information

1. Taxi, Private Hire Car and Booking Office Licence Application
TP-08



MINUTE

B - PUBLIC

Licensing Committee

Council Chamber, Town Hall, Lerwick

Monday 3 September 2018 at 10.30am

Present:

M Bell	A Cooper
C Hughson	S Leask
I Scott	C Smith
G Smith	B Wishart

Apologies:

None.

In Attendance (Officers):

K Adam, Solicitor
R Barton, Transport Policy and Projects Officer
Sgt Douglas, Police Scotland
L Malcolmson, Committee Officer

Chair

Mr I Scott, Chair of the Committee, presided.

Circular

The circular calling the meeting was held as read.

Declarations of Interest

Comment was made that it was not possible to know if a declaration of interest was required from a name alone, provided in the report. There were occasions when it would only become clear that a declaration is necessary once the person enters the room and it would be embarrassing for a Member to then have to leave when the applicant is present. Following the advice of Officers, the Committee uncertainty remained and the Chair and Vice-Chair raised further concerns about the aide memoire provided by the Team Leader – Legal earlier in the year, concerning both the Licensing Committee and the Shetland Islands Area Licensing Board. The Committee therefore requested that a training session be provided by the Team Leader – Legal, to address questions about the changes in procedure following the introduction of the aide memoire.

07/18 Minutes

The minutes of the Licensing Committee held on 5 June 2018, having been circulated, were confirmed on the motion of Ms Wishart seconded by Mr C Smith.

The minutes of the Licensing Committee held on 10 July 2018, having been circulated, were confirmed on the motion of Mr G Smith seconded by Mrs C Hughson.

On the motion of Mr Scott, seconded by Mr G Smith the Committee resolved in terms of subsection 4 of Section 50A of the Local Government (Scotland) Act 1973 to exclude the public from this meeting during consideration of the following agenda item on the grounds that it is likely that, if the public were present, there would be disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7A to the said Act.

08/18 **Taxi, Private Hire Car and Booking Office Licence Application**

The Committee considered a report by the Transport Policy and Projects Officer seeking a decision on an application for a Taxi, Private Hire Car and Booking Office Licence Application.

The Committee were advised that the applicant was not present.

The Committee decided to admit for consideration observations from the Police concerning previous convictions of the applicants. Copies of the Police observations were then circulated to Members.

Decision:

The Committee **RESOLVED** to approve the grant of a taxi driver's licence to for a period of 1 year.

The meeting concluded at 10.45am.

CHAIR