



Executive Manager: Carl Symons
Director: John R Smith

Environmental Health
Infrastructure Services Department
Gutters Hut
7 North Ness
Lerwick
Shetland
ZE1 0LZ

Telephone: 01595 745250

ANIMAL BOARDING ESTABLISHMENTS ACT 1963

APPLICATION FOR LICENCE TO KEEP A BOARDING ESTABLISHMENT FOR ANIMALS

To: Shetland Islands Council

In accordance with the provision of the Animal Boarding Establishments Act 1963 I/we hereby make application for a licence to keep an animal boarding establishment at the premises stated below:-

1. Surname: Christian Name(s):
Date of Birth: Place of Birth:
2. Private address and telephone number (or Registered Office if a body corporate):
.....
.....
3. Business name, address and telephone number of Boarding Establishment (if different from above):
.....
.....
4. Number, construction and size of quarters in which animals will be accommodated:
.....
5. Maximum number of animals intended to be boarded:dogscats
6. Heating arrangements:
7. Lighting arrangements:
8. Methods of ventilation of premises:
9. Water supply:
10. Food storage facilities:

11. Method of disposal of excreta:
12. Fire fighting arrangements:
13. Exercising facilities:
14. Description of isolation facilities for the control of infectious diseases:

15. Is a responsible person living on the premises: If not, what arrangements are there in case of an emergency?

16. The applicant is required to answer “yes” or “No” to the following:-

Are you disqualified for the time being from:

- | | |
|-------------------------------------|--------|
| a) Keeping a riding establishment | YES/NO |
| b) Keeping a dog | YES/NO |
| c) Keeping a pet shop | YES/NO |
| d) Having custody of animals | YES/NO |
| e) Keeping a boarding establishment | YES/NO |

Date: Signed:

Print Name

NOTES

- No person may keep a boarding establishment for animals (the term animal is defined as meaning any dog or cat) unless he obtains a licence from the Local Authority on payment of a fee of £191. The applicant may also be liable for a Vet Inspection fee should that be deemed necessary. Fees are correct as of 1st April 2023.
- In deciding whether to grant a licence, the Local Authority is required to have regard to the need for securing that there will be provided accommodation suitable as respects construction, size of quarters, number of occupants, exercising facilities, temperature, lighting, ventilation and cleanliness: that there will be an adequate supply of suitable food, drink and bedding material and the animals will be adequately exercised, that all reasonable precautions will be taken to prevent and control the spread of infectious of contagious diseases, that appropriate steps for the protection of the animals will be taken in the case of fire or other emergency; and that a register will be recorded, with the date of their arrival and departure and the name and address of the owner.
- The Local Authority may authorise in writing any of its Officers or a Veterinary Practitioner to inspect any premises in respect of which a licence had been granted.