

Risk Assessment for:

Name

Address

Assessor:

Date

Activity/Process	Person(s) Affected	Risks Identified	Existing Control Measures
Erecting/ taking down temp structures. inc play inflatable's	Persons involved in the activity People near-by	Manual Handling Injury Contact injury (hit by something) Work at height Use of hand tools Trip hazards	Suitable number of people present to undertake task Spatial awareness Ladders /steps available Competent use of any hand tools PPE worn if required Good housekeeping observed throughout task
Use of play inflatable's	Operator / users / members of the public	Movement of inflatable Electric shock Contact injuries	Operator competent in use of inflatable's with knowledge of latest guidance on safe use PAT testing on electrics RCD fitted Electric equipment kept clear of water
Use of electric or Gas equipment	Users of equipment / members of the public	Electric shock Gas leak/explosion Fire	Equipment checked for safe use. Eg. PAT testing, gas safety certification. Fire fighting equipment available on site
Preparation/serving food	Food handlers / members of the public	Illness from poorly prepared or handled food	Competence in food preparation Good on-site facilities
Live animals	Animal handlers / members of the public	Contact with animals (crush, bite or kick injury) Injury to animal through poor housing, dehydration or lack of care	Competent animal handlers Secure holding area Adequate on-site facilities for welfare needs
Manual handling tasks	Persons involved in lifting/moving equipment etc.	Back or other muscular. injury Slip/trip or fall Crush or contact injury	Suitable number of people present to undertake task Spatial awareness Manual handling aids used if necessary eg. trolley / sack barrow
Running event	Everyone on-site	Slips /trips& Falls	Adequate lighting (if not daytime event) Good housekeeping observed

Activity/Process	Person(s) Affected	Risks Identified	Existing Control Measures
Working at height	Persons "at height"	Fall from height Defective or incorrectly set up equipment	Signage where hazards present Cables etc. covered where possible Competence in work at heights Good quality equipment Competence in setting up of equipment, (ladders / steps)
Movement of vehicles or wheeled / tracked equipment	Drivers, passengers and pedestrians	Pedestrian contact injury Injury to driver/passenger from accident involving vehicle/equipment	Designated traffic routes Banksmen used if necessary All drivers competent to drive their vehicle Driven vehicles /equipment in safe condition to be used on-site
Events undertaken at night	Everyone on – site	Lack of lighting Slips, trips of falls	Suitable lighting provided throughout site Good housekeeping observed Signage where hazards present Cables etc. covered where possible
Use of chemicals (cleaning products, fuel etc.)	Persons using chemicals	Skin irritation or respiratory problems etc. through contact with chemicals	Safest products used where possible Users competent in handling chemicals PPE worn if required Proper storage whilst not in use Proper disposal of empty containers
On –site "FIRE"	Everyone on-site	Smoke inhalation Burns	Event approved by Fire authority Fire fighting equipment on-site Fire safety awareness by organisers of event Gas and electrical safety observed
Inappropriate behaviour by members of the public (aggression etc.)	Everyone on-site	Personal attack, verbal abuse, hit by thrown object etc.	Adequate stewards in attendance Awareness of behaviour by stewards Trained bar staff Plastic glasses used where possible Mobile phones carried by stewards to summon assistance if reqd
Contact with body fluids or sharps	Everyone on-site	Exposure to infection Needle stick injury	Event organisers aware of issues connect with body fluids and sharps PPE available when dealing with body fluids or sharps Proper disposal of any waste collected

¹ For processes that retain a high Residual risk, a more in-depth risk assessment should be completed. For Guidance refer to HSE for guidance.