



**Shetland Islands Council  
Civic Government (Scotland) Act 1982**

**NOTIFICATION OF CHANGES OF ALTERATIONS TO A LICENCE**

**APPLICATION TO VARY THE TERMS OF A LICENCE**

- The application should be lodged at least **28 days** before the date from which the variation is to operate. Normally applications can be dealt with within the period of 28 days but the attention of applicants is drawn to the fact that with more complex variations the processing time will be extended.
- When you have completed the form please send to Environmental Health at the address given below, along with the appropriate application fee.

Type of Licence held:			
Licence Number:		Licence Expiry date:	
Premises address: (where applicable)			
Name & Address of applicant:			

**Details of changes you wish to make to the existing licence, (what is in current licence and proposed change):**


Declaration	Information supplied on this form may be held on computer and applicants are advised that in processing this application background enquiries will be made which may include reference to personal data held on computer.  *I/We hereby make application to vary a licence in the above terms and certify that the information given is true and correct.		
Signature		Date	
Name (BLOCK CAPITALS)		Position	

Please complete this form and return to: Shetland Islands Council, Environmental Health, The Gutters' Hut, 7 North Ness, Lerwick, Shetland, ZE1 0LZ