

Policy and Resources Committee – 23/24 November 2020

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Item	Subject	Decision
1	Corporate Services - Quarter 2 Performance Report 2020/2021	<p>The Committee:</p> <ul style="list-style-type: none">• DISCUSSED the contents of this report• COMMENTED on the achievements of Corporate Services during Quarter 2 of 2020/2021• COMMENTED on the workload and challenges of Corporate Services looking forward; and• ADVISED managers of their views.
2	SIC Overall Management Accounts 2020/21: Projected Outturn at Quarter 2	<p>The Committee RECOMMENDED that the Council RESOLVES to:</p> <ul style="list-style-type: none">• NOTE the Management Accounts showing the overall projected outturn position at Quarter 2; and• APPROVE the re-profiling of budgets on revenue and capital projects for inclusion in the 2021/22 budget exercise as set out in Appendix 1; and• APPROVE the increase in the payment to the Integrated Joint Board of £222k, this will increase the payment for 2020/21 to £24.301m.
3	Council Investments - 2020/21 Mid Year Performance Review Report	<p>The Committee NOTED the outcome of this Mid Year Performance Review.</p>
4	Business Transformation Programme Review	<p>The Committee:</p> <ul style="list-style-type: none">• CONSIDERED the information set out in this report and the appendices; and• ADVISED the Director of Corporate Services of their views.

5	Homeworking Policy Report	The Committee RESOLVED to approve the Homeworking Policy as set out in Appendix 1.
6	Shetland Public Protection Committee Annual Report 2019 - 2020	The Committee NOTED the Shetland Public Protection Committee Annual Report 2019-2020.
7	Annual Child Poverty Action Report	The Committee APPROVED Shetland's second Annual Child Poverty Action Report (ACPAR) at Appendix 1, for publication.
8	Climate Change - Strategic Outline Programme Update	<p>The Committee RECOMMENDED that Shetland Islands Council:</p> <ul style="list-style-type: none"> • NOTES the actions that it has been possible to progress during this year in relation to the decisions made by Council at its meeting on 22 January 2020 (Min. Ref. 01/20) as described in section 4 and Appendix 1. • CONSIDERS the plans for future action to progress these decisions and catch up on time lost due to COVID19 restrictions, also described in section 4 and in Appendix 2. • NOTES that the staffing proposals approved in principle by Council in January 2020 are being brought forward in detail in report ISD-18-20 for Climate Change; and the proposals for Future Energy staffing including the Shetland Energy Hub / ORION Clean Energy Project in report ISD-17-20. Both of these reports are on Committee and Council agenda's this cycle; and • APPROVES the proposals set out in section 4.3 to seek funding from the Councils "Change Fund" to engage energy and environmental specialists to assist in the production of a "Net Zero Shetland Islands Council Strategy" and a "Shetland Climate Change Action Plan". These plans will guide the Council's future decarbonisation activity and co-ordinate response to climate change and energy transition across Shetland through active engagement with communities, businesses and other partners.
9	ORION Clean Energy Project Update	The Committee RECOMMENDED that Shetland Islands Council:

		<ul style="list-style-type: none"> • NOTES the actions progressed since the previous update report on the ORION Clean Energy Project to the Council on 1 July 2020, as described in section 2 and appendices 1 and 2 • NOTES that the staffing proposals approved in principle by Council in January 2020 are being brought forward in detail in report ISD-17-20 (summarised in appendix 3), in this cycle of Council meetings. The staff in the proposed Future Energy Service will work on the ORION Project, the Shetland Clean Energy Project and other Shetland specific energy transition developments; and • ENDORSES the proposals set out in section four to seek funding through the Council's "Change Fund", and from collaboration and partnership opportunities, to engage any essential energy industry specialist advice and commission research work to progress project priorities.
10	Shetland College & Train Shetland Support Staff Terms & Conditions	The Committee NOTED the issues and concerns raised by Unison during the consultation.
11	Shetland College & Train Shetland Lecturers' Terms & Conditions	The Committee NOTED the issues and concerns raised by EIS-FELA during the consultation.
12	Care Home Fire Risk Assessments	<p>The Committee NOTED:</p> <ul style="list-style-type: none"> • the information provided in this report and the Appendices attached; • that a report will be presented to the IJB as the body with delegated responsibility for commissioning the services provided in the care homes to inform the decisions of the Council with regard to any works required; and • that a further report will then be presented to Policy and Resources Committee seeking decisions in this regard.
13	Asset Investment Plan - Progress Report	The Committee RECOMMENDED that the Council notes the progress of the projects within the Asset Investment Plan.

14	Asset Investment Plan - Outline Business Case - B9082 Cullivoe Road	The Committee RECOMMENDED that the Council RESOLVES to approve the proposal described in Section 4.3 and included as Appendix A of this report.
15	Town Centre Capital Grant Fund 2020-2021	The Committee RESOLVED to GRANT delegated authority to the Chief Executive, or her nominee, to allocate Town Centre Capital Grant Fund monies for financial year 2020/21 from the list of active projects identified and in accordance with Scottish Government conditions and guidelines.
16	Draft Active Travel Strategy	The Committee RECOMMENDED that the Council RESOLVES to: <ul style="list-style-type: none"> • NOTE that ZetTrans have approved the draft Active Travel Strategy (Appendix 1) for public consultation; and • APPROVE the draft response to the consultation given in Appendix 4 to this report
17	Public Transport Fare Policy Review	The Committee RECOMMENDED that the Council RESOLVES to: <ul style="list-style-type: none"> • NOTE the commencement of a public transport fare policy review led by ZetTrans as set out in Appendix 1 to this report; and • NOTE the establishment of a Reference Group to support and inform the review and the draft Terms of Reference given in Appendix 2 to this report.
18	Corporate Services Risk Register	The Committee: <ul style="list-style-type: none"> • CONSIDERED the content of this report and of the Corporate Risk Register attached as Appendix 1; • ADVISED the Chief Executive and Corporate Management Team of their views; and • ENDORSED the actions being taken by management to mitigate the risks described in Appendix 1.

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