

Shetland Islands Council  
Housing Service  
**Housing Support Shetland**



**IN CONFIDENCE**

**REFERRAL FOR HOUSING SUPPORT**

Housing Support Shetland has a team of Community Housing Support Workers who provide targeted housing support services to people assessed as requiring these.

The service is available to people who are finding it difficult to maintain or sustain their accommodation. This is available for people living in SIC Housing accommodation, private rented accommodation, as well as homeowners and those who are homeless or at risk of homelessness.

Housing Support Shetland provide support, assistance and advice to enable people to live as independently as possible in the community. We can offer support in the following areas:

- Accommodation
- Health
- Safety and Security
- Social and Economic Wellbeing
- Employment and Meaningful Activity

This may mean advising or assisting a person:

- settle into a new tenancy or area
- to positively engage with physical health, mental health or other services in their local area
- to understand and manage tenancy rights and responsibilities, including providing assistance in disputes about these rights and responsibilities
- by signposting to an appropriate service or where to find the information needed
- with personal budgeting, managing debts and applying for the right benefits and grants
- to look for or maintain employment
- to positively engage with social, leisure interests and reduce isolation
- with any other duties relevant to the provision of a housing support service, as required

**Referral Process**— If you are not completing this referral for yourself and have asked a friend/family member/professional to complete this referral on your behalf, they are asked over page to confirm that they are doing so with your full knowledge and agreement.

Further SIC Housing Support Shetland information and leaflets are available from <http://www.shetland.gov.uk/housing/housing-support.asp> or by contacting SIC Housing.

You can view the Housing Support Privacy Statement at:

<https://www.shetland.gov.uk/downloads/file/308/housing-application-and-allocation>

If you are interested in being considered for a housing support service, please complete and return the attached referral overleaf. Please return completed form to [housing.admin@shetland.gov.uk](mailto:housing.admin@shetland.gov.uk), or SIC Housing Service, 8 North Ness Business Park, Lerwick ZE1 0LZ.

# HOUSING SUPPORT REFERRAL FORM—APPLICANT DETAILS

1 Title Mr/Mrs/Miss/Ms/Mx/Rev/Dr/Other Please circle as appropriate.

2 Name

3 Known as

4 Date of Birth

5 Contact numbers

6 Email address

7 Present address

Postcode

8 How would you prefer to be contacted

Please provide details below of your Housing Support Needs

I give permission for this form to be shared with the Housing Support Shetland team and am aware a member of the team will contact me to discuss and assess my referral.

Applicant Signature

Date

If the referral is being done on behalf of the applicant, please complete the boxes below.

Referred by

Name

Contact Details

Relationship with applicant or referring organisation

Date

If a signature is unobtainable, tick below to confirm the applicant has given verbal consent for the information provided in this referral to be sent to the Housing Support Shetland Team. Consent must be obtained.

Verbal Consent

Date verbal consent obtained