

BRESSAY COMMUNITY COUNCIL

Draft Minute of Bressay Community Council meeting:

Held on Thursday 24 March 2021 by remote video conference

This minute is unapproved until adopted at the next meeting of BCC

Present:

Alistair Christie-Henry
Shirley Gifford
Sally Christie-Henry
Dee Henderson
Stephen Leask
Bill Jones

In Attendance:

Amanda Sinclair (Clerk)

Introduction:

Chairman opened the Video Conference and made sure that attendees on Zoom were able to hear and were able to see other.

Agenda Items

1. Apologies:

Michael Duncan
Pat Christie
Amanda McCarthy
Extended apologies from Bryan Law

2. Declaration of Interest:

Chairman asked for declaration of interests - none received.

3. Minutes of Previous Meetings:

Chairman sought approval of the draft minute of the meeting 4 March 2021, previously circulated to members. The minutes were approved, proposed by Dee and seconded by Sally.

4. Matters arising (actions not elsewhere on agenda):

AP1: Skip photos to Michael Duncan and on Facebook page.

Action: completed

AP2: Ownership of Woodland site – confirmed at SIC. Need to establish now who maintains site – letter to be done

1. Action: Clerk

AP3: Quotes for Quarry Cleanings:

Chairman explained that because old forms cannot be found on laptop, he is working on new form, which he suggested should be made available for an online application only. Members agreed noting that this would mean reducing virus risk. When form is complete Clerk to advertise on noticeboards and facebook page.

2. Action: Chairman & Clerk

AP4: Adoption of Kiosk at Roadside:

The adoption of the phone box at Ham and shop, Sally has restarted process and now waiting on BT to get back to her. The use of the phone box at the Mail shop has been discussed with the Post Mistress, who confirms that it still houses a working, and used, card phone. Members agreed that initially this box should continue to be used to support the local shop as a drop off and collect point

3. Action: Sally

AP5: Forms to Clydesdale bank:

Action: completed

AP6: Contact SIC to request removal of disabled parking bay at Glebe Park:

In progress.

4. Action: Clerk

AP7: Bulky waste collection – arrange with Sports club:

Action: completed

AP8: Contact grant applicants, sight accounts and issue cheques:

Action: completed

AP9: Contact Ferry Service – re waiting room shelves:

This was passed to Ferry Operations, email received back stating they had ordered the remove the shelves and books from the waiting room

Action: completed

AP10: Card to Community Council members: A thank you received from Amanda for baby card

Action: complete

5. Revised Constitution (for approval): removed from agenda.

Chairman advised that the final document was not yet ready for circulation. He hoped it would be ready before the end of the month. Item would be on the agenda for the next meeting.

6. Revised CC grant form (for comment and/or approval)

Members had the revised CC grant form circulated to them prior to the meeting. Members gave approval for Chairman to sign and return form. Members agreed that the new forms would be used starting from April 2021

5. Action: Chairman

7. Shetland Community Benefit Fund (SCBF):

Members had the Memorandum of Understanding and Data Sharing Agreement circulated to them prior to meeting. Approval was given to Chairman to sign and return the documents to SCBF.

6. Action: Chairman

8. Financial Report

Grant applications – two requests for grants forms had been issued but, to date, the groups had not returned applications.

Chairman pointed out that the CDF Grant fund still had a surplus, members noted that the uplift due in January had been delayed owing to the restrictions and uncertainty prevailing at the time and as a result the knock on was that a skip is still due probably now towards the end of April. Members agreed to allocate any remaining funds towards making two permanent mobile signs one to be displayed at the ferry and the other at the collections site. Signs to be in the shape of and painted to resemble a skip with a space to enter location, date and participant name.

Members noted that the CDF Distribution fund still has money not allocated so far.

Disappointingly, in the absence of expected requests from local groups, this leaves the BCC with the amount of £500 which if unallocated will have to be repaid to SIC.

Clerk informed that an email received on 24 March from the Voxter Outdoor Centre (this had been forwarded to members just before the meeting), asking if BCC could assist with funding to continue repairs and renovations to their facility.

Chairman informed members that at the recent ASCC meeting Delting Community Council had noted that they had provided grant funds to the Voxter Centre but felt that as the facility was used, or able to be used, by all areas, groups and individuals in Shetland it should receive support from other Community Councils. He concluded that the request was probably as a result of this.

Shirley recalled that the Bressay School had organised trips to the Centre, as had the youth club. Shirley proposed that as Community Council had an unallocated amount left, they should be offered a chance to apply for grant, and if conditions were met, the £500 be awarded to them.

Chairman asked members if they were in agreement with the proposal, reiterating that provided there is a benefit to Bressay residents it should be acceptable to grant funds subject to successful application process.

Sally moved that there was insufficient benefit and therefore BCC should not support the request and stated the money should be repaid to SIC.

Chairman called for a vote to decide between the two options – reminding that only elected members could vote.

Members voted 2 - 1 to give Voxter Outdoor Centre an opportunity to apply. Clerk to send an application form and make contact with the center

7.Action: Clerk

Financial Position:

Chairman and Clerk had correlated an excel spread sheet showing in detail the financial position across all 3 fund centers. The Chairman went through the spreadsheet with members to explain current financial position and what still needed to be drawn on the account, in terms of allocated spending, before the end of the financial year.

Chairman and asked for approval of the finance accounts to date; approved by Shirley, seconded by Sally.

9. Location and date of next meeting:

The next scheduled, **on line**, meeting of BCC will be held on Thursday 15 April 2021 at 7.15 pm.

There being no further business the Chairman closed the meeting at 20.15 and thanked those attending.

Chairman:

Date