

Delting Community Council

MINUTES OF A MEETING HELD ON THURSDAY 29TH APRIL 2021 – Due to the coronavirus pandemic, this was a virtual meeting held through Microsoft Teams.

2021/04/01 MEMBERS

Mr W Whitrow, Vice Chairman
Ms R Griffiths
Mr J Milne
Ms G Smith

Ms J Dennison
Mr A Hall
Mr B Moreland
Mrs E Macdonald, Councillor

2021/04/02 IN ATTENDANCE

Mr David Marsh, Team Leader, SIC Trading Standards
Mrs Mari Grains, Project Officer, SIC Trading Standards
Ms A Arnett, SIC Community Planning and Development
Mrs A Foyle, Clerk

2021/04/03 CIRCULAR

The circular calling the meeting was held as read.

2021/04/04 APOLOGIES

Apologies for absence were intimated on behalf of Mr A Cooper.

2021/04/05 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 25th March 2021 were approved by Ms J Dennison and seconded by Mr B Moreland.

2021/04/06 DECLARATIONS OF INTEREST

Mrs E Macdonald declared an interest with regards to planning applications 2021/04/11 and to the SCBF application form for Voe Hall 2021/04/13.3.
The Vice Chairman declared an interest with regards to the SCBF application form for Mossbank Hall 2021/04/13.2.

2021/04/07 SCAMBUSTERS SHETLAND

Mr David Marsh and Mrs Mari Grains attended the meeting from SIC Trading Standards. They want to help protect people in our community.

Scambusters Shetland is partners with SIC Trading Standards, Citizens Advice Bureau, Police Scotland, Public Protection Committee and various financial institutions.

They have three aims -

1. To raise awareness of scams across Shetland.
2. Meet with groups, service users, vulnerable people, staff who work with them, community groups and help them deal with scams.
3. Help all stand up against scams.

In Shetland, people have lost money. Some people get their money back, some don't.

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2021/04/07 SCAMBUSTERS SHETLAND

Mrs M Grains said that there are a lot of scams. Some people have lost £1,000's. At the moment there is a scam going around saying it is a message from the Post Office and another saying it is from Hermes. They both request a small amount of money to get a parcel. It is a scam and can lead to bigger ones. There have been people saying they are phoning from BT asking for payments by card.

Mr D Marsh wants to raise awareness of scams and recognise when someone is getting scammed and what to do to stop it and take action.

A scam is where someone tricks you to hand over money. Some warning signs are people asking for an immediate response, a sense of urgency, secrecy and something that seems too good to be true.

Mrs M Grains said that urgency is something that traps people first and that is the problem with bank scams as they pretend they are from the bank trying to save your money all the while they are emptying your account.

Mr D Marsh explained that we need to keep calm and hang up the phone. Don't get swayed. 'Take 5' is an initiative from the banks which means take 5 minutes, 5 hours, 5 days, 5 weeks etc and discuss this situation with family or friends or someone from one of the agencies involved in Scambusters. Talking is often enough to realise it is a scam.

Mrs M Grains said that sometimes speaking with others and finding out they have all received the same thing, makes people realise it is too good to be true.

Mr D Marsh explained that if a caller says they are from the bank, hang up, check the phone line is clear as the scammers often keep on the line. Phone 1471 first, to check the line is clear, then phone the bank. Use a trusted bank number or go in the branch. Alternatively, use a mobile phone if the scammers phoned the landline. Phone 101 and the police can log a crime if money is taken.

Spam e-mails can be forwarded on to report@phishing.gov.uk Mrs M Grains said that 5.5 million e-mails have been received and they have been able to take down websites because of this.

Mr D Marsh said spam text messages can be forwarded on to 7726. An automatic response is received and the spam message gets investigated. Then delete the spam message.

If you are looking for help or advice. Contact Trading Standards on 01595 744887, Citizens Advice Bureau on 01595 694696 or Consumer Advice Scotland on 0800 069 6984.

If you are looking out for someone else, there might be piles of mail lying around, lots of leaflets with free prize draws, unwanted calls or unusual bank payments. If an adult is at risk, the duty Social Work telephone number is 01595 744468.

There are concerns with the easing of travel restrictions as some people may travel to Shetland to cause trouble. There is a campaign 'No to Uninvited Sales People' which has been going for a number of years and helps people to say 'no' to sales people at the door.

Call blocker technology can be fitted for people with dementia or other increased vulnerabilities.

Mrs M Grains said she has a blocker built in to her phone and it gives her peace from scam calls. Mr B Moreland said he has the same at his home number.

Mr D Marsh said that they have Scambusters Shetland advice packs. They are free and if anyone wants this they can e-mail or telephone Scambusters and it will get sent out. There are scam alert bulletins produced from time to time. 'Shut out Scammers' is a new one now in Scotland which is from Trading Standards working with the Police.

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Online training opportunities are available. Mrs M Grains said these videos helps spot a victim and have genuine victims speaking to experts.

Mr D Marsh said that banks are trying to stop people handing money to scammers. Their business goes down if that happens. All banks will want to help.

The National Scams Team runs the Scam Marshals Scheme, where spam mail can be sent to. More information is on their website www.friendsagainstscams.org.uk/scammarshals

Mr D Marsh is happy for this information to be shared with the community. He will send the presentation to the Clerk for forwarding on to Members.

The Vice Chairman thanked Mr D Marsh and Mrs M Grains for attending and they left the meeting.

2021/04/08 MATTERS ARISING

- 8.1 **School Transport Issue – Mossbank service not fitting in with the school times** – there was no update on this item.
- 8.2 **Digital Highlands and Islands – Broadband Rollout** – In March, Mr A Cooper said there should be clarity by the summer if R100 is not delivering, but it is not an issue for Delting.
- 8.3 **Mossbank Play Park – Toddler Swing** – It will be the Summer time before this is looked at.
- 8.4 **Community Development Fund (CDF) – Muckle Roe Car Park Improvements** – The Clerk is to contact Mr Neil Hutcheson, SIC Roads to get a timescale for this work and remind him that the deadline is 30th June 2021. **Clerk to progress.**
- 8.5 **Lack of Parking at Maidenfield, Mossbank** – There was no update on this item.
- 8.6 **Lack of white lines** – There was no update on this item.
- 8.7 **Removal of the Traffic Light Signage at Scatsta Airport** – Mr J Milne asked why this has been left. The Clerk is to contact SIC Roads Service to find out. **Clerk to progress.**
- 8.8 **Grant Application Form** – The Clerk has combined the original DCC form with the proposed form from Mr M Duncan. Members are content with this revised form. The Clerk is to send it to Mr M Duncan to check if it is acceptable. **Clerk to progress.**
- 8.9 **Firth Lighthouse – Removal/Replacement** – There was no update on this item.
- 8.10 **Issues with people walking dogs off leads** – Constable Mark Bryant responded to the Community Council stating that there is no law against walking a dog off a lead, it would be down to what the dog was doing at the time as to whether or not it would be a police matter. The normal reporting mechanism for poorly behaved dogs/dogs causing a nuisance, would be through the SIC Environmental Services Dog Warden and the Police would not deal with such matters, if it was reported to them, they would forward it to the Dog Warden. If a dog or owner allows a dog to behave in a manner which is criminal, the Police would deal with that as they would with any other criminal matter.

Members would like to know what they would class as criminal? The ongoing issue is that people have reported dogs for worrying livestock and nothing is being done. Members are genuinely concerned about this. They would also like to know who the Dog Warden is and what their contact details are. The Clerk is to contact Constable Mark Bryant about this and copy the e-mail to Police Inspector Martin Brill. **Clerk to progress.**

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2021/04/08 MATTERS ARISING

- 8.11 **Waste Bin at Mavis Grind - Overflowing** – Mr B Moreland confirmed that a bigger bin is now there.
- 8.12 **Bench seat at Mavis Grind** – Mr A Cooper is finding out about benches made of recycled plastics.
- 8.13 **SIC Community Council Core Funding 2021/22** – The Clerk sent the signed grant acceptance docquet to SIC Community Planning and Development. The £11,317.00 Core Funding is now in the Community Council account.
- 8.14 **Community Development Fund 2021/22** – The Clerk completed the CDF form applying for £3,000 from the Distribution Fund to help the local halls and other voluntary groups start up again when Covid restrictions allow and who may need financial assistance to do so.
- 8.15 **Active Travel Strategy** – The Clerk contacted Ms R Barton to ask if a safe access footpath from Sandside to Firth could be included in the Active Travel Strategy to allow people to get safely onto the beach. Also, if upgrading the Sparl Road in Voe could be included in the Active Travel Strategy as it is used by people but the Community Council has failed to get funding for it. The Clerk sent maps of the proposed routes to Ms R Barton highlighting both areas. She is going to add these to her list and ask SIC Roads to undertake an initial appraisal.

2021/04/09 COMMUNITY COUNCIL CONSTITUTION – AMENDMENTS

Ms A Cogle, SIC Team Leader – Administration sent through proposed amendments to the Community Council constitution. The proposed changes are:

Remote Meetings

Proposed changes to sections 6.8 (not recording meetings without prior approval) and 7.2 (excluding the public from items of business that are of a confidential nature) and a new section 8 have been made to the Constitution. These changes will allow for any meeting to be held entirely remotely, or as a 'hybrid' meeting, with some members present in person in the same place, and others attending remotely.

Local Election rules/membership

Changes are proposed to reduce the voting and membership age to 16, in keeping with the franchise for Local Government elections. It is proposed that the Local Election Rules have the following paragraph added: "All persons who are resident in the Community Council boundary area, are 16 years of age or over, and whose names appear on electoral Register for the same Community Council boundary area, and who are not otherwise disqualified from standing for election for local government, shall be entitled to vote, or be a candidate, in Community Council elections." Consequently, a change to section 4.2 of the Constitution is proposed, changing eligibility for membership of the Community Council from 18 to 16.

A further proposal is to change the name of "Additional Co-opted" member to "Associate" member. It is suggested that this will avoid some of the confusion that can arise with the role of members co-opted to fill a vacancy in an elected member position. The role of Associate member will remain the same, having no voting rights or any restrictions on eligibility.

Control of finance

Sections 9.3 and 9.4 of the Constitution, proposes a change to remove the requirement for an "audit" of accounts, to accounts being "independently checked and certified".

Members unanimously agreed to the amendments. The Clerk is to pass this on to Ms Anne Coge, SIC Team Leader, Administration. **Clerk to progress.**

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2021/04/10 POLICE REPORT

There was no Police Report this month.

2021/04/11 PLANNING APPLICATIONS

BT Payphone Removal Consultation – outside the Voe Public Hall. The Community Council objected to this at the meeting in November 2020. There has been no update on this as yet.

2021/003/MAR – To site a 22m x 18m barge used for storage of equipment in connection with mussel farming operations (retrospective) at Hevden Ness, Busta Voe, Shetland by Mr Michael Laurenson – Members objected to this application in February and also sent a further response in March as Members still feel this barge needs to be removed in its present form as it poses a danger where it is anchored. Members would like to see a revised marine planning application for a specific temporary period of months and would then be more inclined to agree with it. Members would prefer for it to be less than 12 months and were asking if Mr J Rosie could liaise with the applicant to see how many months they want to have it there.

The applicant has responded to say that the barge is a purpose built concrete barge with the designed mooring points and is moored as per the design and in the same method as offshore sea farms elsewhere in Shetland. It remains their medium term objective to relocate the barge to one of their other nodes of operation as a storage module, but before they can do this, they need to get modifications done and their priority repairs to their workboat and pier are taking priority before they can undertake this with the barge. Their best case scenario for completion is 12 months.

The Coastal and Marine Planning team still believe a temporary grant of permission for 12 months would be reasonable and appropriate in this case. They would like to know if DCC want to remove their objection to the planning application.

Members feel everyone is having problems with various restrictions and they will remove the objection to the application but would like the barge to be removed as soon as they can and within 12 months. The Clerk is to pass this onto Mr John Rosie. **Clerk to progress.**

2021/010/MAR – To deploy 4 x 100m twin-headline longlines for the production of mussels at the location of an existing consented mussel farm (retrospective), West of Cole Ness, Gofirith, Shetland by Mr Jim Georgeson – Members had no objections to this application. **Clerk to progress.**

2021/04/12 COMMUNITY WORK

Ms Ana Arnett said that there are a lot of groups working with risk assessments. As SCBF Advance Grant Scheme has opened, there has been a lot of interest and they are supporting groups with applications. They are busy with the Crown Estate and possible Asset transfers.

There has been a lot of interest in growing food projects including Turriefield and NCDC local growing projects. The SIC Fair Food Strategy feeds into this.

It is good that people are making plans and thinking ahead. She is hoping they will be able to get back out into the community this year.

2021/04/13 CORRESPONDENCE

13.1 SIC Planning Service – Update – E-mail received stating that their temporary suspension of the free Planning Duty Officer and Pre-Application Enquiry Services which began 22nd February has been extended until 24th May. They currently have 60 applications that are still to be allocated to an Officer. The timescale in which they can expect to be allocated is 8 weeks as per the period of the last month. When the cutback in service provision began it stood at 12 weeks.

2021/04/13 CORRESPONDENCE

- 13.2 SCBF – AGS Application Form** – Mossbank Hall have applied for £4,608 to purchase a dishwasher and glasswasher. They host take-away nights, jarl squad lunches and Sunday Teas and the volunteers spend most of their time washing dishes and glasses when the bar is open. Due to the current pandemic, they feel that a dishwasher and glasswasher would clean all the items to a high standard and ensure safety of the public. They have applied previously for funding, but have never been granted the full amount requested, therefore, have not been able to accept the funding as they are not in a position to make up the excess themselves. Members agreed to award the Mossbank Hall the full award of £4,608. It is important for all dishes and glasses to be washed carefully and to keep everyone safe. **Clerk to progress.**
- 13.3 SCBF – AGS Application Form** – Voe Public Hall have applied for £30,000 to improve and extend their kitchen, removing a toilet and external entrance lobby and replacing them with an extension for additional storage area. The hall is used by playgroups, youth clubs, fitness, dance, music, meetings, dinner dances, festivals and the Voe Show. The hall is vitally important to the community and relies upon the support of the community. The continuing development of the hall will keep people interested and involved. This project will create a better, safer working environment within the kitchen. Members decided to defer this item as it is a lot of money and they do not know how much other groups may apply for. In principle they would agree to give some of the funding as it is a worthy cause. The Clerk is to contact Ms Eleanor Gear, SCBF about this to check if it is alright to defer a decision on this grant award. **Clerk to progress.**
- 13.4 SCBF – AGS – Application Form** – Voxter Centre Trust have applied for £7,409.86 to replace their fire system. The Centre is run as a self-catering facility, available to schools, organised groups and the general public with the ability to sleep up to 24 people. It is used by both the local community and groups from further afield. Their current fire system no longer meets the new regulations and will need to be replaced in its entirety. This will allow them to re-open again when Covid restrictions allow. The electrician who carried out the electrical survey has arranged for a fire system to be designed for the building. This system will fit in with the required regulations and be easy to install. This will keep their installation cost low and by buying the system direct from the manufacturer they will save further costs. They have a small group of volunteers who are doing ongoing fundraising for the refurbishment work until they have resolved all the issues identified in the building reports and returned the building to an acceptable standard. Members agreed to award Voxter Centre Trust the full award of £7,409.86 to upgrade the fire system as they want to keep the facility in the community. **Clerk to progress.**
- 13.5 Sign Request for Mossbank** – Ms Jakki Grant sent an e-mail stating that a lot of people are driving too fast down Rayburn Road and through the built-up areas in Mossbank. The cattle grid was removed at the top of Rayburn Road and the problem has got worse. Currently it is more worrying with the better weather, lighter evenings and a lot of children out playing. She is asking if they could get a sign 'Slow – kids at play', or something similar placed where the cattle grid used to be to deter vehicles from speeding. The Clerk is to check with Ms J Grant if speed bumps would be acceptable, then contact the SIC about this. **Clerk to progress.**
- 13.6 Da Voar Redd Up** – E-mail received from the Shetland Amenity Trust. Last Year there was no Voar Redd Up due to Covid restrictions. As restrictions are still in place this year, there have been a number of changes to how the event is run. Event details can be found at <https://www.shetlandamenity.org/da-voar-redd-up> The focus is on household groups cleaning beaches and coastlines. Roadside redd ups are still part of this event but do not require registration. Previously they have provided Community Councils with data on Redd Ups undertaken by community groups, but due to the groups being limited to households only, they cannot provide the usual registration data.

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2021/04/13 CORRESPONDENCE

- 13.7 Delting Football Club** – E-mail received from Mr Peter Peterson thanking the Community Council for the grant towards the pitch-side equipment storage boxes and also sent through the Delting Football Club Spring Newsletter. The Clerk is to e-mail this to Members. **Clerk to progress.**
- 13.8 Public Transport Fare Policy Review – Consultation** – E-mail received from Ms Robina Barton, Transport Policy and Project Officer for SIC Transport Planning/ZetTrans. She sent through a survey regarding the public transport fare policy and the deadline for responses is 5th May 2021. **Clerk to progress.**
- 13.9 Information Sessions** – E-mail received from Mr M Duncan, SIC Community Planning and Development. Community Assets Transfers – An Overview was on 27th April and delivered by the Development Trusts Association. Participation Requests – An Overview is on 12th May from 7-9pm and delivered by the Scottish Community Development Centre. The Clerk e-mailed this information to Members.
- 13.10 Transport Scotland - Inter-island Ferries/Fixed Link Replacement** – E-mail forwarded on from Mr M Duncan, SIC Community Planning and Development. Transport Scotland says that responsibility for internal ferries and consideration of a fixed link replacement sits with the local authorities. They are aware of the growing need for local authorities to replace aging ferry fleets. These services are operated by the SIC, any decisions on fixed link replacement, including the provision of funding, are a matter for the SIC to determine. Noted.
- 13.11 Proposed New Supermarket in Sandwick** – E-mail received from Sandwick Baking Company. They have sent their thoughts regarding the proposed Co-op Supermarket in Sandwick, just meters from their shop, post office and bakery. As owners they are devastated and can see no future for their business and appeal to everyone to consider the impact to each and every retailer and wholesaler in Shetland. Noted.
- 13.12 Brae Woods – Damage to Trees** – Ms Georgia Smith had sent photos of recent damage to trees in the woods. She has contacted Mr Billy Mycock, SIC Anti-social Behaviour Officer, Police Scotland and Mr Paul Goddard, Shetland Amenity Trust about this. Mr J Milne stated that as well as trees being vandalised, there is a lot of litter, cans, crisp packets, disposable masks and dog litter bags in the area. Mrs E Macdonald will raise this at the Brae Parent Council meeting next week. Ms A Arnett has spoken to Ms Lauren Manson, Youth Development Worker for Brae and she is going to speak to the school about this.
- The Clerk is to write a letter to Brae High School, highlighting that damage is being caused to the trees in the Brae woods and there is a lot of litter in the area. Members are keen for the school to educate the children to not damage the trees and to pick up their litter as this is happening during school time. If the school is taking part in Da Voar Redd Up, the Brae woods may be an area they could tidy up. **Clerk to progress.**
- 13.13 Shetland Tourism Association – Public Toilets in Shetland** – E-mail received from Ms Osla Jamwal-Fraser, Development Officer. The Shetland Tourism Association are compiling a map of all the publicly accessible toilets in Shetland. They feel that a complete list of the toilet facilities across Shetland would be a useful resource for locals and visitors alike. There are public toilets at Toft Ferry Terminal and in Voe. There is a group who are hoping to open the Skelladale Toilets in Brae, but this has not happened yet. The Clerk is to pass this information onto them. **Clerk to progress.**
- 13.14 People for Voting Day at Mossbank Hall** – Ms Anne Cogle, SIC Team Leader – Administration contacted the Clerk stating they are needing two people to man the polling station at Mossbank Hall next week. Mr J Milne agreed to do this. The Clerk is to pass this onto Ms A Cogle. **Clerk to progress.**

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2021/04/14 CORRESPONDENCE FOR INFORMATION

14.1 Various funding information from Mr M Duncan, SIC Community Planning and Development (the Clerk is to forward this onto Members) –

Scottish & Southern Electricity Resilient Communities Fund has £280,000 available for non-profit making organisations, community groups and charities working to protect and enhance the resilience of those most vulnerable in the north of Scotland. The deadline for applications is 10th June 2021. More information can be found at - <https://www.ssen.co.uk/RCF/>

Creative Breaks funding provides 12 month grants to deliver short break projects and services for carers of adults (aged 21 and over), and young carers (caring for children or adults), and the people they care for. This includes overnight stays, residential breaks, days out and shorter sessions. Grants are for one year from October 2021 to September 2022. The deadline for applications is 20th May 2021. More information can be found at - <https://www.sharedcarescotland.org.uk/creativebreaks/>

2021/04/15 END OF FINANCIAL YEAR STATMENT AS AT 31ST MARCH 2021

The Clerk sent the income and expenditure statement to Members before the meeting. The end of financial year accounts were approved without comment. The Clerk is to take the accounts to Voluntary Action Shetland to be audited. **Clerk to progress.**

2021/04/16 CARRIED FORWARD ITEMS

The Carried Forward Items were deferred until the next meeting.

2021/04/17 ANY OTHER CURRENT BUSINESS

17.1 **Bin Lid Replacement – Mossbank** – Mr J Milne reported that a bin lid needs to be replaced in Maidenfield. The Clerk is to contact Mr Michael Godden, SIC Waste Collections and Street Supervisor about this matter. **Clerk to progress.**

2021/04/18 DATE AND PLACE OF NEXT MEETING

The Vice Chairman called for the next Delting Community Council virtual meeting to be held through Microsoft Teams on Thursday 27th May 2021 commencing at 7.30pm.

Vice Chairman