

Policy and Resources Committee – 6 September 2021

<http://www.shetland.gov.uk/coins//Agenda.asp?meetingid=7153>

Item	Subject	Decision
1	Corporate Services - Quarter 1 Performance Report 2021/2022	<p>The Committee:</p> <ul style="list-style-type: none"> • DISCUSSED the contents of this report; • COMMENTED on the achievements of Corporate Services during Quarter 1 of 2021-2022; and • ADVISED managers of their views.
2	SIC Overall Management Accounts 2021/22 Projected Outturn at Quarter 1	<p>The Committee RECOMMENDED that the Council RESOLVE to:</p> <ul style="list-style-type: none"> • NOTE the Management Accounts showing the overall projected outturn position at Quarter 1, which shows actuals and projections are within the overall budget for the year; and • APPROVE the decrease in payment to the Integrated Joint Board of £37k, this will decrease the payment for 2021/22 to £24.46m
3	Council Investment Review for Quarter to June 2021	<p>The Committee RESOLVED to consider the outcome of this quarterly review.</p>
4	Queen's Platinum Jubilee	<p>The Committee:</p> <ul style="list-style-type: none"> • NOTED the Scottish Government's announcement of the movement of the (late May) Bank Holiday in 2022 and the introduction of a Bank Holiday on 2nd June 2022 to mark the celebration of the Queen's Platinum Jubilee. • APPROVED the proposal to move the Up Helly Aa public holiday from Wednesday 26 January to Friday 3 June 2022. • Did not approve a further additional one-off fixed annual leave day on Thursday 2nd June 2022.

5	Health & Safety Work Plan 2021-2023	The Committee NOTED the report and the Health and Safety Team Work Plan, attached at Appendix 1.
6	Shetland Islands Council Workforce Plan 2021-2026	The Committee CONSIDERED and APPROVED the content of the report and the Workforce Plan attached at Appendix 1.
7	Social Media Strategy	The Committee CONSIDERED and APPROVED the new Social Media Strategy, attached to this report as Appendix 1. 2.0 High Level Summary.
8	Chief Social Work Officer Report 2020-21	The Committee CONSIDERED and NOTED the Annual Report from the Chief Social Work Officer.
9	Annual Child Poverty Action Report	The Committee APPROVED Shetland's third Annual Child Poverty Action Report (ACPAR) at Appendix 1 for publication.
10	Strategic Outline Programme – Learning Estate Strategy	The Committee RECOMMENDED that the Council RESOLVE to: <ul style="list-style-type: none"> • AGREE the Strategic Outline Programme at Appendix and; • NOTE that the Strategic Outline Business Case for Brae is the subject of a separate report in this cycle of meetings of the Council and its committees.
11	Strategic Outline Case - Sustaining Education in Brae	The Committee RECOMMENDED that the Council RESOLVE to: <ul style="list-style-type: none"> • AGREE that the project described at Section 4.3.1 proceed to Outline Business Case, in line with the Council's Gateway Process for the Management of Capital Projects; • AGREE that the project described at Section 4.3.1 be incorporated into the Asset Investment Plan 2022-2027 on a provisional basis, subject to approval of a Full Business Case; • AGREE that a bid be made to the Scottish Government's Learning Estate Investment Programme when those bids are invited.

12	School Clothing Grant and Free School Meals Policy - Update	<p>The Committee:</p> <ul style="list-style-type: none"> • APPROVED the School Clothing Grant and Free School Meals Policy (Appendix 1); and • DELEGATED authority to the Director of Children’s Services, or her nominee, to update the Policy to give effect to legislative requirements, national agreements, Council decisions or changes in operational procedures, including any future changes in the expansion of entitlement to School Clothing Grants and Universal Free School Meals.
13	Taxi Tariff Review	<p>The Committee RESOLVED to APPROVE the table of tariffs given in Appendix 1 as the basis for statutory consultation and reporting as set out in Appendix 2.</p>
14	Asset Investment Plan - Progress Report	<p>The Committee RECOMMENDED that the Council:</p> <ul style="list-style-type: none"> • NOTES the progress of the projects within the Asset Investment Plan; and • APPROVES the adjustments and re-profiling of capital budgets required for updated estimates and final outturn spend in 2020/21 since the approval of the 5 Year Asset Investment Plan 2021-26 described in detail at paragraph 4.5.
15	Corporate Risk Register	<p>The Committee:</p> <ul style="list-style-type: none"> • CONSIDERED the content of this report and the Corporate Risk Register attached at Appendix 1; and • ADVISED the Chief Executive and Corporate Management Team of their views.
16	Policy and Resources Committee Business Programme – 2021/22	<p>The Committee:</p> <ul style="list-style-type: none"> • CONSIDERED the business planned for Policy and Resources Committee for the remainder of the financial year 2021/22; • ADVISED the Director of Corporate Services of any changes required including new items where the timescale will be confirmed at a later date; and • RESOLVED to approve any changes or additions to the Business Programme.

END