

SANDWICK COMMUNITY COUNCIL

MINUTE

**A meeting of the above Community Council was held in the
Sandwick Junior High School
30 January 2020 at 7.30pm**

Present:
Karen Osborn (KO) Chair
Denise Bell (DB)
Kieran Malcolmson (KM)
Yvonne Malcolmson (YM)
In Attendance:
Cllr George Smith (GS)

Apologies Received:
Mairi Smith (MS)
Bryan Peterson (BP)
Cllr Robbie McGregor (RM)
Michael Duncan (SIC)
Clerk:
Sally Sanford

Agenda Item	Narrative	Action
Approval of Previous Minutes	Minute of the Meeting held 5.12.19 were approved by DB and KO	
Declarations of Interest	KM Committee Member SYCC GS Planning Committee Member	
Police Report	No Police report received	
Matters Arising	<p><u>SYCC Feedback</u></p> <p>KM reported management committee in the early stages of creating subgroups to help focus on what needs achieving. New Dads Under 5 group is underway. This years grant has been spent on the baby changer. They are aware that the previous years grant for the carpark works is outstanding.</p> <p>Agreed that Community Council will send a letter advising SYCC that we require the carpark works to be completed by end of June 2020, or we will have to seek advice regarding recovery of the money awarded in financial year 2018/19.</p>	Clerk

	<p><u>Bottle Bank at Central</u></p> <p>Clerk liaising with Environmental Services – requested clean up & sticker early December. Chased again January. Clerk to monitor.</p>	Clerk
Planning	<p><u>Senior Pupil Council Invitation</u></p> <p>Discussions within School underway. Work in Progress to get young people involved with Community Council.</p> <p>Planning 2019/351/PPF (extension to consultation period, details circulated 18/12)</p> <p>Clerk asked to respond to SIC, with no concerns over this specific application but to ask for confirmation that SIC has considered an Infrastructure Levy as a general point regarding new houses.</p>	YM & Clerk
Finance	<p>Finance</p> <p>Unpresented grant cheques Brownies, Hoswick Play Park, Football, U5's.</p> <p>Bank signatories – KO, KM, YM, SS & Neville Martin. DB progressing admin with Bank to add her to signatories. Clerk to remove NM & KO.</p> <p>Internet banking – Clerk to set up, YM volunteered to become 2nd signatory in this role.</p> <p>Invoice from VAS – re membership & annual fee for website £75, budgeted for 50. Councillors confirmed Clerk to pay.</p>	Clerk
Grant Applications	<p><u>Grant application forms /procedures for 2020/21</u></p> <p>New documents being drawn up by SIC to be circulated for comment by all Community Councils (due to be in time for new financial year)</p>	Clerk
Correspondence	<p><u>CORRESPONDENCE</u></p> <p>Letters from Sandwick Hill Road Committee re maintenance. Councillors confirmed the previously established policy of not providing financial assistance for unadopted roads in the area.</p> <p>Letter from Hjatland Housing Association re 12 unit development – re road & scheme name suggestions. Agreement to investigate locally to produce proposals. Clerk to establish timeframe with Hjatland.</p>	Clerk

<p>Any Other Business</p>	<p>Note – No knowledge of any plans for commemorating VE 75 Day (8 May) in the area, and that it is not a local public holiday.</p> <p>Note - SIC Burial Services are undertaking Memorial Inspections at all graveyards.</p> <p>Note – Marine Wind Farm Consultation Event at Lerwick Town Hall 27 February (organised by MarineScotland).</p> <p>ASSC meeting 10 March. KM volunteered to attend. No items for agenda.</p> <p>Appendix linked to agenda list of circulars. Monthly with Shetland relevance prioritised.</p> <p><u>ANY OTHER BUSINESS</u></p> <p>(i) <u>Vacancies on Community Council & Chair</u></p> <p>Multiple individual discussions have not produced any new Community Councillors. Clerk has posted SIC video links on social media, displayed posters, advised BBC Radio Shetland & Shetland Times (southnotes).</p> <p>Agreed to invite Michael Duncan to next meeting to discuss + liaise regarding leaflets.</p> <p>Agreed to approach Radio Shetland for interview of 2 Councillors.</p> <p>Agreed need to reinvigorate both SCC and approach to finding new volunteers.</p> <p>Clerk to investigate next Farmers Market locally with view to having a presence, hand out leaflets & chat to raise awareness.</p> <p>DB agreed to continue as Vice Chair & chair next meeting.</p> <p>(ii) <u>Sandwick Community Council Website</u></p> <p>https://www.shetland-communities.org.uk/subsites/Sandwick%20Community%20Council/</p> <p>New email now in use. SandwickCC@hotmail.com</p> <p>Agreed to put photos of all Councillors on website.</p> <p>(iii) <u>Venue for meetings review</u></p> <p>Free venues locally – Social Club, Sandsayre waiting room (summer only due to lack of heating), and Hoswick Visitor Centre.</p>	<p>KM</p> <p>Clerk</p> <p>DB & KM</p> <p>Clerk</p> <p>DB</p> <p>Clerk</p>
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<p>Date of Next Meeting</p>	<p>Charges for use at Carnegie Hall.</p> <p>(iv) (a) Social Media</p> <p>Agreed that SCC should use this to publicise sharing of relevant local information. To this end public commenting will be turned off and page will encourage people to send messages /write to the Clerk with their concerns.</p> <p>(b) Social Media message requesting lowered speed limits within the village.</p> <p>Agreed to add this request to SCC regular liaison with SIC Roads Department, and to forward to Police to raise awareness that excess speed is a concern to local residents.</p> <p>(c) January – damaged sign at Play Park.</p> <p>Clerk to contact SIC for replacement sign & request phone number on sign so that damage can be easily reported. Publicise on social media page.</p> <p>(v) Noted SEDCO – 20 year celebrations are due to be held in the coming months.</p> <p>Meeting closed at 9. 00pm</p> <p>The next meeting was set for 7.30 pm on Tuesday 25 February 2020 in Hoswick Visitor Centre</p> <p><i>This minute is DRAFT until approved by the Council at the next meeting.</i></p>	<p>Clerk & KM</p> <p>Clerk</p> <p>Clerk</p>
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