

Policy and Resources Committee – 22 November 2021

[Shetland Islands Council Committee Information - Meetings](#)

Item	Subject	Decision
1	Corporate Services - Quarter 2 Performance Report 2021-2022	<p>The Committee:</p> <ul style="list-style-type: none"> • DISCUSSED the contents of the report • COMMENTED on the achievements of Corporate Services during Quarter 2 of 2021/2022; and • ADVISED managers of their views.
2	SIC Overall Management Accounts 2021/22 Projected Outturn at Quarter 2	<p>The Committee RECOMMENDED that the Council RESOLVE to:</p> <ul style="list-style-type: none"> • NOTE the Management Accounts showing the overall projected outturn position at Quarter 2, which shows actuals and projections are within the overall budget for the year; and • APPROVE the increase in payment to the Integrated Joint Board of £91k, this will increase the payment for 2021/22 to £24.55m.
3	Council Investments - 2021/22 Mid-Year Performance Review Report	The Committee NOTED the outcome of this quarterly review.
4	Elected Member Development Policy	The Committee APPROVED the new Elected Member Development Policy, attached as Appendix 1 to the report.
5	Social Media Policy for Employees	<p>The Committee APPROVED:</p> <ul style="list-style-type: none"> • the new Social Media Policy for Employees, as set out in Appendix 1, and • that the Council's Executive Manager – Human Resources be given delegated authority to agree updates to the Social Media Policy for Employees where these are required to give effect to legislative requirements,

		council decisions or changes in operational procedures, and to note that any such changes will be notified in the document version control and, where considered necessary, by a briefing note to Councillors and/or officers.
6	Shetland Islands Council's Equal Pay Statement 2021-2025	<p>The Committee APPROVED:</p> <ul style="list-style-type: none"> • the Equal Pay Statement 2021-25 attached at Appendix 1; and • delegated to the Chief Executive, or her nominee, to amend the approved Equal Pay Statement 2021-2025 in the event of any matters which may be requested by the Local Negotiating Committee for teachers, in consultation with the Leader.
7	Review of Health, Safety and Welfare Policy	<p>The Committee APPROVED:</p> <ul style="list-style-type: none"> • the reviewed Health, Safety and Welfare Policy as set out in Appendix 1, and • that the Council's Executive Manager – Human Resources be given delegated authority to agree updates to the Health, Safety and Welfare Policy where these are required to give effect to legislative requirements, council decisions or changes in operational procedures, and to note that any such changes will be notified in the document version control and all Council staff and, where considered necessary, by a briefing note to Councillors.
8	Shetland Public Protection Committee Annual Report 2020 - 2021	The Committee NOTED the Shetland Public Protection Committee Annual Report 2020-2021.
9	COVID-19 Discretionary Fund	The Committee RESOLVED to approve proposals for the COVID-19 Discretionary Fund.
10	Enhancing Learning and Teaching through Digital Technology in Shetland Schools: A Digital Learning and	<p>The Committee RECOMMENDED that the Council RESOLVE to:</p> <ul style="list-style-type: none"> • approve “Enhancing learning and teaching through digital technology in Shetland’s schools” in Appendix 1, to be added to the Council’s Policy Framework set out in the Council’s constitution (Part A – 3(2)), to be managed by the Education and Families Committee; and

	Teaching Strategy for Shetland	<ul style="list-style-type: none"> note the Scottish Government's commitment to providing a device to every child in Scotland during this parliamentary term and the impact this will have on the delivery of the strategy.
11	Burial Ground Memorial Safety - Progress Update	The Committee RESOLVED to APPROVE Option 3 (the recommended option) given at 4.8, subject to budget approval as part of the 2022/23 Budget Exercise.
12	Disposal of Small Piers	The Committee APPROVED the actions proposed in Section 4 of the report relating to the disposal of ex-foot passenger piers.
13	Taxi Tariff Review	The Committee RECOMMENDED that the Council approve the proposed taxi tariffs, as set out in Appendix 1.
14	ORION Clean Energy Project Update	<p>The Committee:</p> <ul style="list-style-type: none"> NOTED the actions progressed since the previous update report on the ORION Clean Energy Project to the Council on 30 June 2021 (Min. Ref. 49/21), as described in section 4 and Appendix 1; and, NOTED the match funding opportunities for ETF research options (detailed in para. 4.6 and Appendix 2) for consideration in the 2022-23 budgetary exercise.
15	Community Benefit and Associated Opportunities Arising From Renewable Energy Generation on and around Shetland	<p>The Committee:</p> <ul style="list-style-type: none"> NOTED the information provided in the report regarding the possibility of commercial renewable energy generation in the seas surrounding Shetland. NOTED that officers and advisors have been working with neighbouring islands Local Authorities to understand their experience, issues and opportunities in this area. That is intended to determine whether mutual support between the islands can share resources and help ensure that future arrangements properly protect the environment, make a balanced contribution to national and local community wealth building, promote just transition for all the islands and meet the shared interests and aspirations of the Islands for balanced and sustainable development. <p>The Committee RECOMMENDED that the Council:</p> <ul style="list-style-type: none"> APPROVE the Council's priorities relating to further renewable generation development, namely;

		<ul style="list-style-type: none"> • environmental protection and balanced development, taking into account all interests, • the legitimate local and community entitlement to share direct and indirect benefits from the exploitation of local natural resources, and • the necessity that all developments support just transition and maximise local economic and social benefits for the Shetland community and economy. <ul style="list-style-type: none"> • APPROVE delegated authority to the Chief Executive, or her nominee, to pursue the Council and Shetland interests through engagement with other key parties in future developments, and in securing of community benefits from those. This will include engagement with UK and Scottish Governments and their agencies, potential developers, the Shetland Community and local partners, neighbouring Islands with similar issues and opportunities and across relevant economic sectors. <ul style="list-style-type: none"> • NOTE that costs of progressing these interests will be resourced from existing budgets as far as possible, however additional research or expert advice may be required. Any costs identified will be included in revenue estimates for 2022/23 which will be presented for approval by the Council as part of its overall budget in February / March 2022.
16	Asset Investment Plan - Progress Report	<p>The Committee RECOMMENDED that the Council:</p> <ul style="list-style-type: none"> • NOTE the progress of the projects within the Asset Investment Plan; and • APPROVE the adjustments and re-profiling of capital budgets required for updated estimates and final outturn spend in 2020/21 since the approval of the 5 Year Asset Investment Plan 2021-26 described in detail at paragraph 4.5.
17	<p>Asset Investment Plan - Business Cases:</p> <p>* Outline Business Case - A970 Levenwick Road</p> <p>* Business Justification Case -</p>	<p>The Committee RECOMMENDED that the Council approve the proposals described in Section 4.0 and included as Appendices A and B to the report.</p>

	Health and Safety Management System	
18	Lessons Learned Review - Pool Vehicles for Staff	The Committee NOTED the lessons learned relating to the implementation of pool vehicles for staff, as described in Appendix A.
19	Corporate Risk Register Update	<p>The Committee:</p> <ul style="list-style-type: none"> • CONSIDERED the content of this report and of the Corporate Risk Register attached as Appendix 1; • NOTED the addition of the risk relating to proposals for a National Care Services, and • ADVISED the Chief Executive and Corporate Management Team of their views.

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