

# BRESSAY COMMUNITY COUNCIL

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## **Draft** Minute of Bressay Community Council meeting:

Held on Thursday 10 March 2022 in Bressay Hall and by remote video conference

*This minute is unapproved until adopted at the next meeting of BCC*

### **Present:**

Shirley Gifford  
Dee Henderson-Haefner  
Amanda Sinclair  
Richard Burrell  
Sally Christie-Henry (via Zoom)  
Michael Duncan

### **In Attendance:**

Janice Jones (Clerk)  
Arwed Wenger (Visitor by invitation)

### **Agenda Items**

#### **1. Introduction and Apologies:**

The Vice Chair opened the Meeting welcomed members and guests to the hall and ensured seating was in adherence to Covid-19 protocols.

Apologies were noted from:

Alastair Christie-Henry  
Rab Millar  
Stephen Leask  
John Fraser  
Malcolm Bell  
Pat Christie  
Kevin Main

#### **2. Declaration of interest:**

The Chairman asked for declarations of interest – one received from Amanda regarding item 9 – Sports Club grant application

#### **3. Minutes of Previous Meetings:**

Chairman sought approval of the draft minute of the meeting 10 January 2021, previously circulated to members. The minutes were approved, proposed by Amanda and seconded by Dee.

#### **4. Matters arising (actions not elsewhere on agenda):**

**AP1: Maintenance of Woodland site/Ownership of UHA hut** - still no response from UHA Committee. **1. Action Chairman**

**AP2: Fuel project feasibility study and Bottle Bank, & Ferry Car Park Works** - no new information. **2. Action Chairman**

**AP3: Anti-social team & Ferry Operations re waiting room:**

Alistair has received a reply from the Executive Manager of Ferry Operations detailing actions which has been agreed to address the issues with the waiting room; mainly signage reminding occupants the room is for passenger, contact details to report anti-social behaviour and the provision of bins. This has been circulated to members who agreed it should be shared on our FaceBook page and appended to this minutes. No signage or bins has been noted to date, however Amanda will check this tomorrow

**3. Action Amanda**

**AP4: Small allocation Quarry Cleanings:** – no new information

**4. Action Clerk**

**AP5: Clearing of grids:** Clearing of grids has commenced, at this time members were unsure of how many had been done, this will be monitored over the next few days.

**5. Action Shirley**

**AP 6:SCBF Grant for Defibrillator Cabinet:** We were unable to qualify for a SCBF grant for this as it is within the 12 months since our last grant. As it is necessary equipment we have to fund it from the core fund. This has now been installed.

**6. Completed**

**AP7: Advertise grant fund availability.**

**7. Completed**

**AP8: Inform SAT of delegates re Lighthouse future.**

**8. Completed**

**5. Confirmation of the status of new members**

Richard could confirm his registration on the electoral role and he and Amanda completed their registration forms and are now full Community Council members. The clerk will submit the forms to the SIC

**Action Clerk**

**6. Member & Visitor Report**

Michael shared the details of the recent ASCC meeting, the main points concerned details of the upcoming census, litter management – particularly at pressure points at visitor attractions and the availability of larger bins. R100 was discussed, a number of blackspots identified, and solutions discussed Marvin Smith is happy to discuss this with individual community councils. Planning services were catching using additional contractors, Infrastructure detailed white-lining, cats eyes and gritting. The Community Council elections were due in the autumn and a number of publicity initiatives are being arranged. Details on all these will be shared with members shortly.

**7. Infrastructure Update:**

Roads & Ferries: No further information.

**8. Correspondence:**

- An email has been received from the Hall Committee giving advance notice that in a few months' time they will be making an application to the Community Benefit Fund to finance upgrading the Hall heating to an ait-to-air system, possibly with the addition of solar panels, the cost of this will be in the magnitude of £9,000 to £28,000.
- An email has been received regarding the upcoming census encouraging members to become engage with the community in promoting participation.

- Highland Fuel has been in touch with the possibility of attempting to set us set delivery days for Bressay.
- Shetland Way – a walking/cycling route up the spine of Shetland is being developed and are looking for community engagement. This will be forwarded to members following the meeting.

## **9. Finances:**

### **Distribution Grant applications:**

There were two grant applications this month, one from the Sports Club for a ride on mower, the other from the Hall Committee for a new bar fridge. Some discussion ensued on the cost of the ride on mower, which whilst it could be sourced cheaper from South it would not have the necessary on going maintenance. Michael could advise that all the clubs in Shetland sourced from either Allans of Gillick or Thulecraft and with the correct maintenance mowers would last considerably longer. Both grants were unanimously agreed in principle however it was pointed out there was £2700 left in the grant pot which had to be spent before the end of March, with advice, it was recommended by all that the applications were returned to the organisations to be increased, resubmitted and reviewed at an extra meeting next week as tonight's meeting can award less but cannot increase the amount requested. An extraordinary meeting has been timetabled for next week, in the absence of the Clerk this will be minuted by Amanda.

**Action Shirley**

### **SCBF Grant application.**

Ability Shetland has applied for SCBF funding for their young person's Holiday Club. Alistair had sent through some comments on the application which were read out. Whilst it is a worthwhile cause there are a number of questions before funding should be granted. It's not a new venture so how is it being funded currently? The organisation gets funding directly from the SIC and also from the Scottish government. The principles of SCBF funding is not to replace funding from the SIC or any other government organisation. The questions would be How did they fund last year and how do they plan to fund next year? If it is an expansion of the service is the funding a one off as Community benefit fund is not for ongoing funding. Members all agreed with the comments and it was decided to postpone a decision until these questions could be answered.

**Action Clerk**

## **10: Any Other Business**

- A planning application for a garden at Maryfield has been circulated. Alistair sent through some concerns – namely that this has been ignored by the roads department. There is no street lighting or pavements leading to an extended "garden" and this therefore needs risk assessment if it will be increasing footfall from the ferry. Currently this is vehicular access so if access to a garden it will be moving vehicular access further up the hill and increasing traffic to a junction on a blind summit. Whilst all agreed it would be an enhancement to Maryfield, and of benefit to the island, the concerns around safety were very valid. It was now out of time to raise an objection to the planning application however there was a need to engage Road Services. Shirley agreed to contact Neil Hutchinson and arrange him to come and view it.
- Action Shirley**
- The next skip has been booked for 26<sup>th</sup> & 27<sup>th</sup> March – this is being manned by the Sports Club. Three further skips are now booked for weekends of 30<sup>th</sup> April, 28<sup>th</sup> May and 25<sup>th</sup> June. The manning of these still has to be confirmed, the next organisation

on the list is the Up Helly Aa committee, some though needs to be made as to who else to ask to man future skips.

- Sally informed the meeting she would now like to step down from the Community Council due to a need to move on to other things. Members recorded their regrets and Michael requested she sent in an email so this could be recorded officially and pointed out the Community Council could not appoint a full member replacement.
- Arwen shared how he came to live in Shetland, choosing it as somewhere they would like to live rather than coming here for a job, and a brief history of what he has done since coming here. He is standing for the SIC for the ward and lives in Lerwick North.

**11. Location and date of next meeting:**

The next meeting of BCC will be held on Thursday 14<sup>th</sup> April 2022 at 7.15 pm. Michael will advise if this can be a full face to face meeting or if it has to be a Zoom hybrid.

There being no further business the Chairman closed the meeting at 20.50 and thanked those attending.

Chairman:

Date

## Appendix:

Subject: Waiting Room Issues - Lerwick Terminal

Dear Alistair

Further to our discussions regarding recent complaints about this facility, I write to update you on our progress in dealing with this matter:

Discussions have taken place with Lerwick Port Authority (building owners) and Anti-Social Behaviour colleagues within SIC Environmental Health Services. Following these discussions, I can confirm that the following measures will now be taken:

- Appropriate signage will be prominently displayed, reminding occupants that the waiting room is for passenger use only.
  - Contact details for reporting antisocial behaviour will be displayed.
  - The facility will be regularly monitored by Neighbourhood support Workers
- ([www.shetland.gov.uk/emergency-safety-crime/community-safety-antisocial-behaviour/2](http://www.shetland.gov.uk/emergency-safety-crime/community-safety-antisocial-behaviour/2))
- Additional litter bins will be provided

In addition to these immediate measures, the installation of CCTV will be discussed and investigated with Lerwick Port Authority.

Please be assured that this matter is being taken seriously, and all efforts will be made to ensure that ferry passengers are able to use this facility for its intended purpose.

Please do not hesitate to contact me or my staff if you have any remaining concerns or further instances to report, and I would also encourage you to contact Mr Billy Mycock, who is the Council's Anti-Social Behaviour Coordinator if you have any further queries.

Mr Mycock's contact details are as follows:

Post: Shetland Islands Council, Gutters Hut, 7 North Ness, Lerwick, SHETLAND ZE1  
OLZ

Email: [billy.mycock@shetland.gov.uk](mailto:billy.mycock@shetland.gov.uk)

Tel: 01595 (74) 4374

Website -[Contact us – Shetland Islands Council](#)

I've also checked with crew, who confirm that they still key the door overnight, and they are also monitoring the situation and dealing with any issues immediately where possible..

Best regards

Andrew

Andrew Inkster

Executive Manager

Ferry & Airport Operations & Port Infrastructure.

Shetland Islands Council | Marine and Air Operations | Sella Ness| Shetland | ZE2 9QR

Tel +44 (0)1806 244264

Email [andrew.inkster@shetland.gov.uk](mailto:andrew.inkster@shetland.gov.uk)

## **The remainder of this document does not form part of the public minute**

### Summary of new and outstanding action

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|--|-------------------------|
| <b>AP1: Maintenance of Woodland site/Ownership of UHA hut site.</b>                                      | <b>Action: Chairman</b> |
| <b>AP2: Fuel project feasibility study.<br/>Bottle Bank, additional bins &amp; Ferry Car Park Works.</b> | <b>Action: Chairman</b> |
| <b>AP3: Anti-social team &amp; Ferry Operations re waiting room.</b>                                     | <b>Action: Amanda</b>   |
| <b>AP4: Allocation of small quantity Quarry Cleanings.</b>   | <b>Action: Clerk</b>    |
| <b>AP5: Clearing of grids.</b>   | <b>Action: Shirley</b>  |
| <b>AP6: Submitting new members forms to SIC</b>  | <b>Action: Clerk</b>    |
| <b>AP7: Feedback on Ability Shetland SCBF application</b>  | <b>Action: Clerk</b>    |
| <b>AP8: Engaging with Roads re Safety approaching Maryfield.</b>   | <b>Action: Shirley</b>  |