

Policy and Resources Committee – 14 November 2022

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Item	Subject	Decision
1	Corporate Services - Quarter 2 Performance Report – 2022/23	<p>The Committee:</p> <ul style="list-style-type: none">• DISCUSSED the contents of the report• COMMENTED on the achievements of Corporate Services during Quarter 2 of 2022-2023• CONSIDERED the draft list of “Our Ambition” Indicators and targets• NOTED the issues facing Corporate Services in terms of competing priorities and the constraints on resources to address these• ADVISED managers of their views.
2	SIC Change Programme Delivery Plan	<p>The Committee:</p> <ul style="list-style-type: none">• CONSIDERED the information presented in the report and the appendices attached• NOTED that the SIC Change Programme Delivery Plan is evolving with further detail regarding programme and project timelines required to enable resourcing requirements to be estimated• NOTED that it will be necessary for the Council to prioritise the work required to deliver the outcomes in Our Ambition• ADVISED the Council regarding the content, prioritisation, sequence and timing of elements of the Change Programme.

3	SIC Overall Management Accounts 2022/23 Projected Outturn at Quarter 2	<p>The Committee RECOMMENDS that the Council RESOLVE to:</p> <ul style="list-style-type: none"> • NOTE the Management Accounts showing the overall projected outturn position at Quarter 2, which shows the projections are over the overall revised budget for the year • APPROVE the adjustments to the 2022/23 budget to reflect the additional funding offered to the Council, as set out in Appendix 8 to the report • AGREED to make clear its desire and intent that budgets should be brought into balance by the end of the year.
4	Council Investments – 2022/23 Mid-Year Performance Review Report	The Committee NOTED the outcome of the Mid-Year Performance Review.
5	Update to Risk Management Framework	The Committee RESOLVED to APPROVE the updated Risk Management Policy, Risk Management Strategy, Risk Board Terms of Reference and associated documents that represent the Council's Risk Management Framework.
6	Continuous Conversations Policy	The Committee RESOLVED to approve the new Continuous Conversations Policy and AGREED that the Council's Executive Manager – Human Resources be given delegated authority to agree updates to the Continuous Conversations Policy where these are required to give effect to legislative requirements, Council decisions or changes in operational procedure, and noted that any such changes will be notified in the document version control and, where considered necessary, by a briefing note to Councillors and/or officers.
7	Asset Investment Plan - Progress Report	<p>The Committee RECOMMENDED that the Council:</p> <ul style="list-style-type: none"> • NOTES the progress of the projects within the Asset Investment Plan • APPROVES the budget adjustments required for updated projected outturn spend in 2022/23 since approval of the 5 Year Asset Investment Plan 2022-27, described in detail in section 4.5 of the report.

8	Shetland Islands Council Risk Register Update	<p>The Committee:</p> <ul style="list-style-type: none"> • CONSIDERED the content of the report and the Shetland Islands Council's Risk Register attached as Appendix 1 to the report; and ADVISED the Chief Executive and Corporate Management Team of their views.
9	Policy and Resources Committee Business Programme – 2022/23	<p>The Committee:</p> <ul style="list-style-type: none"> • CONSIDERED the business planned for Policy and Resources Committee in the financial year 2022/23 • ADVISED the Director of Corporate Services of any changes required including new items where the timescale will be confirmed at a later date

END