

# BRESSAY COMMUNITY COUNCIL

---

## ***Draft*** Minute of Bressay Community Council meeting:

Held on Monday 24 April 2023 in Bressay Hall.

*This minute is unapproved until adopted at the next meeting of BCC*

### **Present:**

Lindsay Tulloch (Chair)  
Richard Burrell  
Amanda Sinclair  
Kath Duffus  
Margaret Macdonald  
Arwed Wenger

### **In Attendance:**

Joanne Fraser  
Neil Hutcheson

### **Agenda Items**

#### **1. Introduction and Apologies:**

The Chair opened the Meeting and welcomed guests and members to the hall.

#### **Apologies were noted from:**

Alistair Christie-Henry  
Dee Henderson-Haefner  
Shirley Gifford  
Stephen Leask  
Gary Robinson  
Kevin Main

#### **2. Declarations of interest:**

The Chairman asked for declarations of interest – none received.

#### **3. Minutes of Previous Meetings:**

The Chairman reviewed the draft minutes of the meeting 27 March 2023 and sought their approval. Proposed by Kath and seconded by Amanda.

#### **4. Matters Outstanding (actions not elsewhere on agenda or completed):**

**CAP1. Status of Trowlands Road.** The meeting clarified that this action had come to the forefront due to the planning application for housing at Pettifirth which would put more strain on the road. The action was on Gary because at that time he sat on the planning committee. It was noted that this road as well as being a chicane is the first in Bressay to get snowed up and difficult to even get the snow-plough through. As this is also on the Infrastructure report Neil Hutcheson volunteered to see what he could ascertain, although the limitations of the capital budget may prove obstructive.

**CAP2. Carriage of Goods on Ferry.** An update had been received from Andrew Inkster confirming the trolley box has been built and is just waiting wheels. Once those are fitted the scheme will be put into action with the appropriate signage.

**CAP3. Island Broadband Provision.** Action on Richard, no update yet as Shetland Broadband has been unable to schedule a visit. Meanwhile Richard is exploring other options

**AP1. Funding for Footpaths.** Neil Hutcheson confirmed that the Maryfield Road has been prioritised, however funding was an issue as the SIC only gets £150,000 for the whole of Shetland. It is not a huge stretch of footpath so if funding or part funding could be obtained from other sources then the SIC could do the work. Such sources could include Zettrans or the Crown Estates, Whiteness/Wiesdale/Tingwall has had such an exercise, this was led by Andrew Archer in Tingwall

**Action: Shirley**

**AP2. Review of Infrastructure Report.** Covered in more detail later in the meeting.

**AP3. Community Resilience plan** - Ongoing

**Action: Chair**

**AP4. Quarry Cleanings** – ¾ has been removed – the final recipient is in the process of collecting theirs – if any remain after next week, they will be used for the road leading to the sports ground.

**Completed**

**AP5. Notify Police of need for traffic management for Tall Ships** – the Chair has discussed with the Chief Inspector, who was grateful for the early information. **Completed**

**AP6. Completed**

**5. Member and Visitor Reports:** It has been a fairly quiet time at the council and much of the Councillors time has been spent with seminars, specifically on the future of Sullom Voe and the climate change emergency.

**6. Infrastructure – Neil Hutcheson.** Neil had come along to the meeting specifically to review the roads element of the infrastructure report therefore some time was spent discussing each item - update attached, and said he would ensure the remaining items were chased up with the relevant SIC Infrastructure Department sections and that we would have an update from the Director before the next meeting.

**7. Planning Applications:** None

**8. Infrastructure (Ferries, Roads, Transport, Communications):**

Neil could also inform us the bus shelter proposed for the Glebe was ready to be installed however confirmation was needed of where exactly it would go. This led to a lively discussion on the Bressay bus service of which some members were unaware. It was decided this needed better publication and the timetables published on FaceBook.

**Action: Clerk**

Recently Margaret had cancelled her SIC Ferry Season ticket and was told by the representative that in order to continue to get her Island resident discount on the ferry she needed to apply for a Saltire card. This created some confusion amongst members as our understanding was that the Saltire card was to enable age and ability concessions and not for proof of address. This needs clarification therefore the clerk will seek details from Michael Craigie.

**Action: Clerk**

We had received an update on the repairs to the linkspan which will now be delayed until later in the summer due to delays in other works.

We also had an update from Ferry Operations that they were aware of the damage both inside and outside the Lerwick waiting room and this has been passed on to the Police, pending the completion of their investigation repairs will be made.

**9. NHS Project:** The Chair had asked Kim Anderson for an update and could confirm the Health & Social Services Area Directorate are coming to Speldiburn for an Open Meeting on May 4<sup>th</sup>. This will be publicised on FaceBook once the Chair has updated the information. Meanwhile it is believed/hoped the next round of Covid vaccinations will be held there.

**Action: Chair/Clerk**

#### **10. Correspondence:**

Various emails have been circulated throughout the month. Members were urged to respond to the smart survey and also the re-imagining of Graveyards, feeding back comments on the latter to the clerk for collation. Due to the historical/heritage values of both Cullingsbrough and Gunnista, we will share the details with with the Heritage Group for their early information

The SCBF have contacted us to enquire who our representative to the Directorate would be. Presently that is fulfilled by Alistair who has intimated he is happy to continue in that role. It was unanimously decided we should ask Alistair to continue.

#### **11. Financial Report and Grant Applications:**

i) Clarification had been given on the Outpost SCBF application - the planning has been applied for. It was agreed we would only be prepared to grant the funds once Planning permission is in place.

ii) The Clerk shared the end of year financial position; a couple of invoices still have to come in and this leaves us with approximately £950 in our core grant – this is within the £1,000 we can carry over.

iii) Some discussion was held around our grant applications for next year and in particular the Project Grant. £3,000 was necessary for distribution to support other groups in the island. For the specific Project element, it was decided we wanted to tie in with health and wellbeing (as that is our main focus this year). Therefore, extending on from previous discussions on the community garden, have as our project the tidying up of the area and the provision of picnic benches. The clerk will obtain quotes and spend some time pulling the applications together before the first-round deadline on the 28<sup>th</sup>.

**Action: Clerk**

**12. Household Hardship Fund Update.** This launched on Friday and we have issued £1,100 in vouchers to 18 individuals/households. Again, we urge anyone who knows anyone who could do with the help to encourage them to come forward. The Chair (and the members) thanked Richard for such a good piece of work for getting this off the ground.

#### **14. Bressay Groups Update:**

The Hall had planned their Voar Quiz in April but this has now been postponed due to bereavement – the date will be publicised shortly.

The Sports club has a meeting scheduled to discuss any things they wish to do over the summer.

The Boating Club is busy getting their metres installed.

**13. Any Other Business:** Three applications have been received for Ferry Concession Runs and we have had intimation of other applications pending for mid-week Tall Ships events. The first by Lizzie Coutts for her wedding was unanimously approved. Decisions on applications from the Up Helly Aa Committee for BUHA and the Hall Committee for the hop has been deferred. At this point it was deemed to be too early for that decision as we do not

know what requirements there will be for the Tall Ships or if there are any more weddings or functions imminent. Meanwhile it was decided to approach the SIC to see if, because of our proximity to Lerwick and involvement in the Tall Ships, and previously being unable to take up our quota because of Covid, we could as a one-off obtain an extra couple of Concession Runs.

**Action: Clerk**

The Chair outlined his plan to move towards a paperless office. To enable this, we have investigated using a screen to display the agenda, minutes etc. The simplest format is a big TV, however having a screen big enough to be seen from the bottom of the room would give us/the Hall storage problems. Our proposed solution would be a projector that mirrors the laptop, and a retractable screen. It does need a projector with a high luminosity to deal with the lighting in the room, however this could both be sourced for around £300 to £500. In the short-term we propose hiring one for the next meeting to try it out. Members were all in favour and this was agreed.

**Action: Clerk**

There was a query regarding whether we were going to be having a skip soon. It was pointed out we had no specific budget for skips, funding would have to come from the core grant, however if any organisation wished to apply to us for funding and to man a skip we would be happy to organise.

**14. Date of next meeting:** The next meeting will be on Monday 29<sup>th</sup> May.

There being no further business the Chairman closed the meeting at 20.45 and thanked those attending.

Chairman:

Date

## **The remainder of this document does not form part of the public minute**

Summary of new and outstanding action

**Continued AP1: Status of the Trowlands Road with Roads/Capital**                      **Action: Gary**

**Continued AP2: Island Broadband provision**    **Action: Richard**

**Continued AP3: Investigate Funding for Footpaths**                                      **Action: Shirley**

**Continued AP4: Community Resilience plan**    **Action: Chair**

**AP1: Update Infrastructure Report and chase updates**                                      **Action: Clerk X**

**AP2: Publicise Bus Timetables**    **Action: Clerk X**

**AP3: Clarification on use of Saltire Card**    **Action: Clerk M**

**AP4: Confirmation of NHS meeting and promotion on FB**                                      **Action: Chair/Clerk X**

**AP5: Collation of commentary on Burial Grounds and send details to Heritage Group.**

**Action: Clerk X**

**AP6: Get quotes for outdoor seating etc and make grant applications**                      **Action: Clerk X**

**AP7: Approach the SIC for additional Concession Runs**                                      **Action: Clerk L**

**AP8: Organise Projector and screens for the next meeting.**                                      **Action: Clerk X**

## Appendix 1

# BRESSAY COMMUNITY COUNCIL

### Bressay Infrastructure Inspection report 22 August 2022

1	Bressay Road Network – RESPONSES (Updated 24 April 2023)	Priority
Map Ref	Work required	1 - 4
C	<p>Road falling away between Heogan &amp; Cruester grids, potholes now beginning to appear.</p> <p>The overlay resurfacing of this section of road is likely to be programmed for next financial year, possibly 2024-25 depending on how other road lengths deteriorate over the winter months. The Area Foreman has been in Bressay to identify any repairs required in the meantime.</p>	2
S	<p>Signage to inform of children playing or possible reclassification of speed limit between Gardie junction and Gut Factory. Suggest that there are additional signs added. Slow down children &amp; blind summit signs.</p> <p>Traffic &amp; Safety Engineer will visit site to consider the provision of additional warning signs. However, a “Children” warning is not an option as they should only be used at schools and playgrounds. Over use would reduce their impact and be detrimental to road safety elsewhere on the network in the vicinity of schools and playgrounds.</p>	2
R	<p>Grid at Cruester requires fastening mechanism repair. Bolt currently falls out.</p> <p>A works order for the repair of the gate has been issued to our contractor.</p>	4
R	<p>Fencing to right of grid damaged and encroaching into road.</p> <p>A works order for the repair of the fencing has been issued to our contractor.</p>	4
E	<p>Foliage in drains on Voese side road.</p> <p>Ditches will be excavated/cleaned during the ditching season at the end of the summer.</p>	3
I	<p>Large hole appearing between Voese side and marina road on right hand bend as you are travelling towards the ferry terminal. Temporary fix has been applied, but already lifting.</p> <p>Works order for this repair has been issued.</p>	1
G	<p>Road between Mail shop and Upper Glebe (near Mizpah House turnoff creates a blind corner due to overhanging and excessive bushes. Advise that this is risk assessed by the roads inspector.</p> <p>Firstly, we will write to the owner of the property requesting the removal of the foliage that has overgrown the boundary wall into the roadside verge. We have powers under the Roads (Scotland) Act to remove the bushes should the property owner fail to do so.</p>	3
	A number of illuminated signs across the island either have no working or intermittent/flashing lights.	Complete

	Please provide more detail of the location of these flashing sign lights.	
J	Dog waste bin to be located near Glebe Park , Hamilton Park, Voeside & Ham Kiosk  Passed to Environmental Services for their attention.	4
J	Potholes on road and parking area at Upper Glebe (& surrounding areas) need filling and verge needs strimming.  A works order has been issued for the repair of these potholes.	4
K	Verge between Ham & Kirkabister in various places is too narrow and sloping, the ditch is very deep. This gives pedestrians little room to vacate road. Suggest that the sloped verges are levelled off. Advise that this is risk assessed by the roads inspector.  Traffic & Safety Engineer will visit site to determine what can be done to widen verge.	2
F	Road between Wirlie and Hovesta junction has very deep ditch with slopping verge, giving little to no space for pedestrians to vacate road. Advise that this is risk assessed by the roads inspector.  As above.	2
D	North of Cruetown Grid requires the creation of a designated and signed passing place. Gap between existing passing points is quite excessive.  There is no longer a capital budget for the provision of minor works such as passing places. Capital works have to go through the business case process to secure funding where they are considered alongside all of the Council's proposed capital works, not just those that would be undertaken by the Roads Service. Prior to being considered for a business case schemes of this type are added to the Council's "Prioritised List of Capital Road Improvement Schemes." We will add this passing place to the list and it will be ranked according to the approved scoring system. We will contact you when this has been done in order to let your know where this improvement scheme placed in the rankings. For your Council's information, since the introduction of the prioritised list, there has been an average of two of these minor improvement schemes implemented each year as and when funds have become available.	3
B	Road from South Beosetter into Beosetter beginning to split and fall into ditch, caused by ditch widening during last cleaning operation. In places verge is now too narrow.  No further sign of settlement. Cracks will be sealed to prevent water ingress. Will be monitored for further movement.	2
A	Grid at Beoster needs to be cleared of foliage  Grass growing in pit but not sufficient mud/silt to warrant cleaning at this time. Will monitor as part of routine inspections.	4
U	Grid at Pettifirth junction is sunken and needs to be raised.  We will inspect the Pettifirth grid to determine the cause of this issue and a suitable repair.	2
	Grid towards Setter needs to be cleared of foliage  Grass growing in pit but not sufficient mud/silt to warrant cleaning at this time. Will monitor as part of routine inspections.	4

M	<p>Grid towards Noss needs to be cleared of foliage</p> <p>Grass growing in pit but not sufficient mud/silt to warrant cleaning at this time. Will monitor as part of routine inspections.</p>	4
H	<p>Trowlands road still requires realignment. (Over 20 years since first requests)</p> <p>Same response as for location D above.</p>	4