

Policy and Resources Committee – 18 September 2023

[Shetland Islands Council Committee Information - Meetings](#)

Item	Subject	Decision
1	Corporate Services – Quarter 1 Performance Report 2023-24	<p>The Committee:</p> <ul style="list-style-type: none"> • DISCUSSED the contents of the report; • COMMENTED on the achievements of Corporate Services during Quarter 1 of 2023-2024; • NOTED the issues facing Corporate Services in terms of competing priorities and the constraints on resources; and • DISCUSSED the non-financial Local Government Benchmark Framework indicators (Appendix G) and highlight any indicators where further attention or explanation is required through this Committee, other Committees or directly by Council management.
2	SIC Overall Management Accounts 2023/24 - Projected Outturn at Quarter 1	<p>The Committee RECOMMENDED that the Council RESOLVES to:</p> <ul style="list-style-type: none"> • NOTE the Management Accounts showing the overall projected outturn position at Quarter 1 as set out in Appendices 1-8; • NOTE the financial progress on Service Reviews, Vacancy Factor and 1% Savings, details set out in Appendices 1,4 and 5; • APPROVE the virements and re-profiling of budgets in line with the variance analysis set out in Appendix 4 to cover over/underspends as identified and re-profiling of budgets for expenditure due only to occur in future years in line with the process as set out in paragraph 4.10; • APPROVE the adjustments to the 2023/24 budget to reflect the net additional funding offered to the Council, as set out in Appendices 6 and 8; and • APPROVE the decrease in budgeted payment to the Integrated Joint Board of £0.216m; this will decrease the payment for 2023/24 to £28.493m as a result of changes set out in paragraph 4.9.

3	Council Investment Review for Quarter to June 2023	The Committee CONSIDERED the outcome of the quarterly review.
4	HSCP Planning and Performance Update	The Committee NOTED the Performance report and update.
5	Asset Investment Plan – Business Justification Case - Gremista Landfill Phase 3 Design	The Committee RECOMMENDED that the Council RESOLVES to approve the proposals described in Section 4.0 and included as Appendix A to the report.
6	Asset Investment Plan – Progress Report	<p>The Committee RECOMMENDED that the Council:</p> <ul style="list-style-type: none"> • NOTES the progress of the projects within the Asset Investment Plan; and • APPROVES the additional capital budget requirements for updated projected outturn spend in 2023/24 since approval of the 5 Year Asset Investment Plan 2023-28 described at section 4.7, and • APPROVES the additional capital budget requirements for the Terminal Life Extension Project over the full life of the project, described in section 4.8.
7	Asset Investment Plan – Prioritisation Method	<p>The Committee RECOMMENDED that the Council RESOLVES to;</p> <ul style="list-style-type: none"> • NOTE the work undertaken to assess and develop prioritisation criteria relating to the Council’s Asset Investment Plan (AIP); and, • APPROVE the prioritisation criteria and scoring methodology described in this report; and, • NOTE that a draft 5-year Asset Investment Plan, based on this methodology, will be the subject of further Member engagement as part of the budget setting process later this year. <p>The Committee also requested that the guidance document be circulated to Members as soon as it becomes available.</p>

8	Property Asset Management Strategy 2023-2028	<p>The Committee RECOMMENDED that the Council RESOLVES to;</p> <ul style="list-style-type: none"> • APPROVE the Property Asset Management Strategy attached as Appendix A to the report, with the amendment that Section 12.4 “Hill Lane to Pitt Lane” is changed to read, “The Housing Revenue Account land to be developed on a like for like basis”; and, • INSTRUCT the Executive Manager – Assets, Commissioning and Procurement to proceed with the Action and Implementation Plan set out therein.
9	Procurement Strategy and Revised Contract Standing Orders	<p>The Committee RECOMMENDED that the Council RESOLVES to:</p> <ul style="list-style-type: none"> • APPROVE the revised Contract Standing Orders attached as Appendix A to this report; and, • APPROVE the updated Procurement Strategy attached as Appendix B to this report; and, • NOTE the progress on the Procurement Post-Audit Work Plan included therein.
10	Shetland Islands Council Risk Register update	<p>The Committee:</p> <ul style="list-style-type: none"> • CONSIDERED the content of this report and the Shetland Islands Council’s Risk Register as attached at appendix 1; and • ADVISED the Chief Executive and Corporate Management Team of their views.
11	Policy and Resources Committee Business Programme	<p>The Committee:</p> <ul style="list-style-type: none"> • CONSIDERED the business planned for Policy and Resources Committee in the financial year 2023/24 • ADVISED the Director of Corporate Services of any changes required including new items where the timescale will be confirmed at a later date; and • RESOLVED to approve any changes or additions to the Business Programme.

THE END