

to be approved by SCC Members via Zoom meeting on 20/11/23

## SCALLOWAY COMMUNITY COUNCIL

Minutes of Scalloway Community Council Meeting held on Monday 16<sup>th</sup> October 2023 at 7pm via Zoom on-line meeting.

1. PRESENT:

Mark Burgess  
Andrew Blackadder  
Barbara Anderson  
Marie Williamson  
Kenny Pottinger

In attendance:

Joy Ramsay – Clerk  
Cllr Catherine Hughson  
Cllr Davie Sandison

2. APOLOGIES:

Lindsay Laurenson  
Cllr Moraig Lyall  
Roselyn Fraser – SIC

3. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held on 18<sup>th</sup> October 2023 were proposed by Andrew and seconded by Kenny with the following amendment:

**Section 8: Roads:** it was noted that the spelling of Jan Riise's name was incorrect, and the correct spelling was provided.

4. ELECTION OF CHAIR/ VICE CHAIR

Barbara was put forward as the temporary chair for the meeting.

5. MATTERS ARISING FROM PREVIOUS MEETING NOT ON THE AGENDA

**Fire Festival:** a letter of congratulations has been circulated with the relevant members of the Fire Festival Committee

**In Person meetings:** This matter has been discussed further, with Andrew contacting the SYCC to check for room availabilities on Mondays; whilst it was noted that other events may be occurring at the SYCC on Mondays, a room should usually be available, though this may not be a permanent space. Mark pointed out that the hall had always been the meeting place of the SCC pre COVID, but acknowledged that the Wi-Fi in the hall may not be reliable enough for hybrid meetings. Catherine pointed out that there are sometimes grants for improving Wi-Fi in these premises, and suggested that Michael should be contacted.

**Toilets:** SIC's Waste Management department were contacted with regard to the toilets. As a result, the toilets are in a much better condition, with the leaks having been prepared, and the paint ensuring that it is looking much better. Waste

management also suggested that there are plans to continue upgrading the toilets in the future.

**Sycamore Avenue:** Housing was written to concerning parking along Sycamore Avenue and the suggestion of converting garden spaces into private parking spaces made by some residents. A response has not been received, so a chaser should be sent to Housing in this instance.

**Action: Clerk**

**Mossy Hill:** A letter was drafted by the SCC and shared with TWWCC and Chris Bunyan, to which a response was received from the latter. In his response, Mr Bunyan indicates that he would appreciate a clearer perspective from SCC with regard to how funding is divided, and would like to discuss the suggestion for the use of SCBF for distributing funding further. Kenny noted that during a meeting of the SCBF, there had been confusion with regard to the letter, and that if funding for Mossy Hill went through them, they would expect some of the funding to be Shetland wide. That is not to say this would be direct funding; a science festival for school children is being arranged which utilises some of the Viking funding, which could be a possibility for Scalloway to consider as well. There were also questions with regard to contacts going forward, and if Chris Bunyan was the only one. It has been decided that TWWCC should be contacted, so that a joint approach to speaking with Chris Bunyan can be arranged.

**Action: Clerk**

6. SCALLOWAY COMMUNITY DEVELOPMENT COMPANY

**Caravan Park:** the caravan's first summer season has been a success, despite opening later than expected. Data is currently being collected, and as the season closes, the caravan park will have the chance to review and change any issues and improvements in the off season.

**Recreate Scalloway:** the follow up from Destination: Scalloway is slowly coming in, with phase one being organised; this will include the proposed footpaths along the Tingwall Valley and East Voe. The next step will be holding discussions with landowners. Davie noted that the Quora funding for those struggling with the cost of living is still being distributed, with the deadline for this to be completed being before December, and that funding that could be accessed for similar projects continue to be looked in to. It was acknowledged that the SCDC AGM will be held on 28<sup>th</sup> November, and new members will be sought.

7. ASCC UPDATE

The next ASCC meeting is still to be determined. Mark updated the members on the enquiry that had been made by the SCC at the June meeting, concerning Openreach and communication resilience. He noted that the Gulberwick, Quarff and Cunningsburgh Community Council had requested a copy of the letter submitted by Mark on behalf of the SCC, to discuss at one of their meetings and write their own letter to Openreach. It is acknowledged that the issues being caused by Openreach's

fibre upgrade is not only a Shetland issue, affecting the country as a whole. It was decided that Mark will speak to Michael again, to check if Openreach have responded to the initial letter.

**Action: Mark**

8. ROADS

**Scalloway School Games Hall:** Lindsay had notified the members via email that the street light near the end of the Scalloway School Games Hall does not appear to be working. He notes that as this is close to residential properties and a road junction, it would be a good idea to repair this before the darker nights. Roads is to be contacted.

**Action: Clerk**

**Ladysmith Road:** Lindsay pointed out that in addition to the lamp posts at the end of Ladysmith Road, there is also a lamp light that is not working below the sewage pumping station. Roads is to be contacted with regard to this issue.

**Action: Clerk**

**Cycle Paths:** Marie has spoken with Robina Barton, and there have been suggestions of installing sampled of the black plastic grating in some areas test the viability and usage of possible cycling paths. Concerns for funding and strength of the plastic grating was raised. Marie will continue to work on this project, and will share a PDF with relevant rules and regulations with the committee.

**Action: Marie**

9. POLICE

The Police Briefing papers for August/September have yet to be received by the clerk, and will be passed onto the members once they are available. A request for these papers is to be submitted.

**Action: Clerk**

10. FINANCE

**Annual Accounts:** The annual accounts have been completed, and have been sent to Voluntary Action Shetland to be verified and approved, with the latest version being shared with the committee to be approved. A few amendments were suggested, and it was noted that there was an issue once again with a £100 payment for VAS, which was from when the Shetland Community Development Fund was being developed. It was agreed that the amendments should be submitted to the VAS, and a note regarding the £100 should be added to the accounts to prevent this from becoming an ongoing issue.

**Action: Clerk**

**Community Development Fund:** it was noted that due to an administrative mistake, the payment of £1,000 to the SCDC for the Norwegian delegates visit to

Shetland had not been noted, and the CDF had an overspend for the financial year 2022-23 of £771.73. The clerk has spoken to Michael with regard to the overspend, and was advised that whilst the CDF could not provide further funding to cover the overspend, the funds for the 2023-24 financial year could be used to ensure that the balance for the CDF was correct. An amended version of the CDF will be shared with the members for this financial year.

**Action: Clerk**

**Community Benefit Fund:** posters advertising the CBF has been distributed It was suggested that Eleanor Gear should be contacted, and the latest application summary should be requested.

**Action: Clerk**

**Special Project Grants:** a stone has been selected, and if approved, the stone mason could have it ready within three weeks. Mark has also drafted an interpretive board which could be installed at the stile; Art Machine has provided a quote for the works. Mark is to discuss this further with Michael.

**Action: Mark**

It was noted that the deadline for the last SPG has been missed, which will allow for time to consider the next project to organise. In addition to the Fisherman's Garden that was discussed last meeting, it was suggested that preservation work should be carried out on the earth tides inscription stone located at the end of New Street.

**Jamieson Trust:** Nothing further to update.

11. CORRESPONDENCE

All relevant email correspondence circulated to all members.

12. PLANNING

**Licensing Policy:** the Shetland Islands Area Licensing Board have submitted a consultation letter to the ASCC and community councils, which concerns licensing policy and overprovision assessment. It was felt that as this could affect the local hall and businesses, comments should be made; however, due to the formatting of the letter, understanding the exact changes to policy was hard to ascertain, and it would be useful to speak to somebody with knowledge of the policy changes. It was decided that the clerk would find an explanation to pass onto the members, to see if comments are required.

**Action: Clerk**

**2023/225/PPF:** proposal of change of use from business to shop at Unit 2, Blydoit Industrial Estate, Blydoit. There was no comments to submit.

**JJ/SMG/R/E3/29:** the placement of a disabled parking place along Giblestone Road has been requested. Whilst the committee did not have any comments to submit with regard to this particular parking place, questions were raised as to the

council's policies on removing disabled parking spaces after the resident that requested the space had left the area. It was decided that the clerk would make enquiries separate from this request.

**Action: Clerk**

13. AOCB

**In Person Meetings:** the matter of restarting in person meetings was raised again. It was decided that the clerk would discuss options for venues further with Mark.

**Action: Clerk, Mark**

**Resilience Plan:** the template for resilience planning has been circulated to the members. It was agreed that the clerk should draft an initial plan for winter conditions, which can be built upon by the members.

**Action: Clerk**

**Christmas Cup:** it was suggested that a reminder for the Christmas Window competition should be publicised; Mark will be contacted with regard to this.

**Action: Clerk**

**Christmas Voucher Scheme:** the Christmas Voucher Scheme is to be held again this year; the clerk is to draft a letter for the local businesses, with the members helping to circulate the letters. The school is also to be contacted with regard to Christmas cards.

**Action: Clerk, members**

14. DATE OF THE NEXT MEETING

The next full meeting of the Scalloway Community Council will be held on Monday 20<sup>th</sup> November 2023 via Zoom on-line; this may be subject to change.

Meeting ended at 21:25.