

Delting Community Council

MINUTES OF A MEETING HELD ON Thursday 30th May 2024 At Brae High School

2024/05/01 MEMBERS

Mr A Cooper, Chairman
Mr E Smith
Mr B Moreland
Mr J Milne

Ms J Dennison
Ms R Griffiths
Ms E Macdonald

2024/05/02 IN ATTENDANCE

Ms L Ratter, Clerk
Ms L Hall Community Involvement & Development Officer

2024/05/03 CIRCULAR

The circular calling the meeting was held as read.

2024/05/04 APOLOGIES

Apologies for absence were intimated on behalf of Mr A Hall.

2024/05/05 MINUTES OF THE LAST MEETING

The Minutes of the meeting held on 25th April 2024 were approved by Mr B Moreland and seconded by Mr E Smith.

2024/05/06 DECLARATIONS OF INTEREST

There were no declarations of interest.

2024/05/07 CO-OPTING A MEMBER

7.1 There were no new members to Co-Opt.

2024/05/08 MATTERS ARISING

8.1 **Community Development Fund (CDF)** – Delting Community Council have been awarded £1500 from the Project Fund for 3 benches and benches have now been ordered. Plaques being ordered from N-Grave as before and we have a quote of £16 per plaque totalling £48.00. Clerk has submitted three burial ground permit applications and Burial Services will advise whether we need to put a concrete plinth in for the benches to sit on. Only Burial Ground Staff can put benches in place. Delting Community Council have been awarded £2500 from the Distribution fund for halls and clubs for 24/25. All funds are now in the bank.

8.2 **Road Verges Growing Over/Cattlegrid overfilled** – There was no update on this item.

8.3 **Issues on Muckle Roe Roads** – There was no update on this item.

8.4 **Testing at Scatsta** – The latest update they had from Hylmpulse is that they will be at Scatsta for a test campaign from 27/05/24 to 08/06/24 inclusive. They will be sending out notifications to our stakeholder list nearer the time. There was a notification on Brae Community FB page with dates from 31/05/2024-06/06/2024 however we have had no further update. They have no update for the September/October campaign at the moment. Mr J Milne and Mr B Moreland will try to go and see the testing taking place.

MINUTE: May 2024

- 8.5 Windfarm Development** – There was no update on this item.
- 8.6 Traffic Lights/no stopping signs at Scatsta** – There was no update on this item.
- 8.7 Graveyard bin** – There was no update on this item.
- 8.8 Traffic Passing Through Voe** – Mr A Cooper asked Ms E Macdonald what stage the council was with it. Ms E Macdonald said the council were going to get another report coming out about it. Ms E Macdonald going to find out what the progress is. **Ms E Macdonald to progress**
- 8.9 Bus services in the North Mainland** – There was no update on this item.
- 8.10 Mossbank Pier Safety Wire removal** – There was no update on this item. **Mr A Cooper to progress.**
- 8.11 Glass on road Mossbank** – Clerk emailed Mr B Gray regarding glass left on the road at the Mossbank school. He responded that they had a team meeting where this was discussed and they are going to make sure the operatives clear up behind them, which should have been happening anyway. If you we any further issues get back in contact and they will try to rectify it as soon as possible.
- 8.12 Woodland Fence** – Mr J Milne has now been told the wood is Larch Wood. He got in touch with Allan of Gillocks and they advised to get 2x1 rough wood from Hays. Mr J Milne will order 2x1 from Hays along with a bag of infill from Garriocks and get invoices sent to clerk . **Mr J Milne to progress.**
- 8.13 Communication Road Resurfacing in Muckle Roe** – Clerk emailed Ms M Sandison regarding the lack of communication to the public concerning roadworks and road closures. Ms J Irvine responded with a response from Neil Hutcheson, Executive Manager for Roads Service which was approved by John Smith Director of Infrastructure Services. The resurfacing, was advertised in good time but due to a breakdown of the Scord's asphalt batching plant its start on site was delayed. These repairs took longer than initially expected so updates on this situation missed our weekly reporting cycle for road works and closures.
- A member of the Roads staff has received training in how to operate the Council's website design software. Therefore, for our larger maintenance projects we will now endeavour to provide updates as and when there are significant changes to the timing of works. This information will be available on the Council's website at the "Road Closures and Weekly Road Works Report" section which can be accessed via the following link.
- <https://www.shetland.gov.uk/roads-footpaths/road-closures-weekly-road-works-report>
- This link will be included in future road closure noticing in the Shetland Times so that members of the public are aware of where they can source up to date information.
- Should your Community Council have further queries, regarding this matter please contact Neil Hutcheson. Tel No: 01595 744882 or email neil.hutcheson@shetland.gov.uk.
- Mr A Cooper commented they need to get it into real time and onto the council website.
- 8.14 Repair work in Moorfield Estate** – Mr G Gilfillan emailed - The frosted glass is a temporary situation following an error by the window supplier. The window supplier has instructed their local agents to fit replacement panes and we are waiting for confirmation of the dates this issue will be resolved so they can update our Tenants. They can also confirm that the scaffolding sub-contractor has been contacted and responded today that they are attending the site to remove. If we require any additional information please get back in touch. If any Tenants have questions regarding this project, they can contact the Housing Service direct using the following methods: Tel: 01595744360 e-mail: housing@shetland.gov.uk
- Mr J Milne said they have removed the scaffolding now and the company was not offered contract for the next phase.

There was no police report

2024/05/10 PLANNING APPLICATIONS

- 10.1 2024/113/PPF** - To create area of hard-standing and to site steel storage containers (retrospective application). Old Scatsta Power Station, Scatsta, Brae, Shetland ZE29UR. All Plans can be viewed [Simple Search \(shetland.gov.uk\)](https://www.shetland.gov.uk) There were no objections to this application **Clerk to Progress.**
- 10.2 2024/130/PPF** - Development of carpark with picnic benches, and storage container for local charity to store all-terrain wheelchairs within part of area previously used as batching plant compound. North Compound, Off A970 Miss Aimi Monro All Plans can be viewed [Simple Search \(shetland.gov.uk\)](https://www.shetland.gov.uk) The members stated they want to see the planning application rearranged for the access road to the site to be further down the hill to make more use of the old road and it would be much safer. Mr A Cooper would like reassurances the speed limit will be reduced at the opening to the site. **Clerk to Progress**
- 10.3 2024/135/PPF** - To erect a new dwellinghouse and install air source heat pump. Plot 9 , Culsetter Park, Brae, Shetland ZE2 9WL. All Plans can be viewed [Simple Search \(shetland.gov.uk\)](https://www.shetland.gov.uk) There were no objections to this application **Clerk to Progress**
- 10.4 2024/143/PPF** - To erect dwelling house; create access, parking and turning area; install air source heat pump; install surface water soakaway Plot 19 , Culsetter Park, Brae, Shetland ZE2 9WL. All Plans can be viewed [Simple Search \(shetland.gov.uk\)](https://www.shetland.gov.uk) There were no objections to this application **Clerk to Progress**

2024/05/11 COMMUNITY COUNCIL SCHEME REVIEW - PHASE 2 CONSULTATION - COMMUNITY PLANNING & DEVELOPMENT

- 11.1** Ms L Hall updated the Delting Community Council members on community council scheme review - phase 2 consultation. This phase is all other governance in community councils. The members all received the proposals and the Community Council needs to submit responses to the questionnaire as a group and individually. Follow link [Consultation on new Scheme for Community Councils – Shetland Islands Council](https://www.shetland.gov.uk).
Ms L Hall went through all the proposals set out and the responses to each question were summarised. For the majority of the proposals Delting Community Council already followed what was being proposed and had no issue. They are actively seeking youth members and noted that the funding would need to be increased in some way to counterbalance the continuous rising administration costs of running the Community Councils. It was suggested that there were things the Community councils could do to take the strain off the council but the funding would need to be put in place for them to do this. Mr A Cooper also noted that the community council should be more integrated in discussions where there is a major development in progress either in council or Sullom Voe Terminal and members should be involved so that the community is aware of what may be coming to the community. Jobs at Sullom Voe Terminal are important for the community for families to commit to the area. The community needs to know what is going to happen so infrastructure for housing can be put in place. Lack of affordable and social housing in Delting community is an issue. Housing Department needs to use the policies to determine where houses are built. The community Council would need a discussion with the council on a more regular basis about housing and how we can invoke housing policies that energise the community. Mr A Cooper wants to make two suggestions - In the event of major developments like a new future for Sullom Voe that the community council is embedded in the process so we understand what is happening and when it goes to public domain the community council can advise the community as well as the members and the community council may be able to assist the members in the delivery.

MINUTE: May 2024
2024/05/12 COMMUNITY WORK

- 12.1 Ms L Hall updated the members on** community council scheme review - phase 2 consultation - community planning & development

2024/05/13 FINANCE UPDATE

- 13.1 Voe Hall Invoice** – Delting Community Council received an invoice for the hire of the Voe Hall for the March meeting for £ 13.68. Invoice was paid 13/05/24. Payment Approved.
- 13.2 HMRC** – We received a bill via Alison Foyle from HMRC for Employers National insurance which has been unpaid for 2023/24 for month 4 and month 12 for the amount of £ 306.59 with interest of £0.05 per day until it is paid. I have written to HMRC as per advice from VAS to inform them we are no longer employing staff and will have no more submissions from the end of 23/24. I have ceased the HMRC Tool and sent a cheque for the outstanding amount on 20/05/2024. Payment Approved.
- 13.3 VAS Invoice** - Delting Community Council received an invoice for £35.00 for VAS Membership for Delting Community Council for 2024/25. Payment Approved **Clerk to Progress**
- 13.4 VAS Invoice** - Delting Community Council received an invoice for £35.00 for VAS Membership for Delting Educational Trust for 2024/25. Payment Approved **Clerk to Progress**
- 13.5 Information Commission Invoice-** Delting Community Council received an invoice for £40.00 from the Information Commission for 24/25. Payment Approved **Clerk to Progress**
- 13.6 Marmax Invoice** – Invoice for £1452.00 with expected delivery between 3rd June and 6th June to Burravoe. Payment Approved **Clerk to Progress**
- 13.7** No correspondence from bank yet re 23/24 closing balances to work out how much money we had left and still no correspondence re Term Deposit Account to get money from. Matures on 16th June. Spoke with Chris Duncan he will get figures to me asap and will reprint the letter to pick up on Friday morning. **Clerk to Progress**

2024/05/14 UNADOPTED ROADS APPLICATIONS

- 14.1** There was 13 applications for grants for unadopted roads totalling 2988 metres. It was decided to pay £0.71 per metre to all applicants giving a total spend of £2121.48. **Clerk to Progress**

2024/05/15 CORRESPONDENCE

- 15.1 SCBF Advance Grant Scheme – Shetland Recreational Trust – North Mainland Leisure Centre 180516** - The project is to replace and acquire new equipment for the centre to be able to keep new classes and existing classes going. This equipment will be available to all customers who would want to use it in our classes that are open to everyone of age and ability.
To replace our obsolete 18 years+ spinning bikes with new Indoor Cycle Group (ICG) bikes with a service package to keep them newer for longer, to replace our barbell set that is old and missing parts, to add new equipment of core bags and slam bags to enhance classes, to enhance our range of flippers we have on offer so that we can encourage more kids into the pool to learn how to swim.
The Centre staff and manager will lead on the project to bring maximum usage to our classes and make sure that all customers get to try out the new equipment, this will help build a bigger customer base and help make the Leisure Centre more sustainable within the community.
This is helping to improve sports in the local community and help with mental health and wellbeing of the people of Shetland. This helps improve a community asset to keep it fresh and new ideas to deliver to the customers who come through the local Leisure Centres doors.
The annual accounts for SRT were highlighted brought to the attention of Delting community council, They are applying for £35,053.43. Members agreed unanimously to award 80% of the

MINUTE: May 2024

grant with a maximum amount of £28042.74 on the condition the SRT pay £20% of whatever the total spend is. They do not like the concept of £100% funding. **Clerk to Progress.**

- 15.2 Grant Application Form - Mossbank Primary School** – They are applying for funding for transport for P1-7 school trip to Michaels Wood and Voe Soft Play on 6th June and for transport for nursery trip to Outpost Burra Isle and Scalloway Playpark on 20th June. They are applying for £560.00. Members agreed unanimously to award 75% of the grant with a maximum amount of £420.00. **Clerk to Progress.**
- 15.3 SCBF - Viking Community Fund** – Ms E Gear confirmed any unspent funds from the AGS will carry over into the Community Grant Scheme. Following an extensive community consultation, SCBF has now produced its first 5-year business plan – ‘A Lasting Legacy for Shetland’. Guidelines and further information on how to apply to the Viking Community Fund will be published later this summer.
- 15.4 Association of Shetland Community Councils - Meeting** – Tuesday 11th June 2024 6-8pm Town Hall. Who Can attend? Matt Mason from Scottish Fire & Rescue Service shall be attending the ASCC meeting and has been added to the agenda. With regards to item 4, if your Community Council has any questions regarding the Digital Switchover. Mr A Cooper will attend the meeting in person. **Clerk to Progress**
- 15.5 Interpretive Boards – Shetland Islands Tourist Guides Association (SITGA)** - Several years ago, Shetland Amenity Trust placed numerous interpretive boards in lots of areas that visitors would be interested in, not to mention locals too. Recently, they have noticed that the one at the Wормadale viewpoint and the one just north of the Voe toilets are damaged or missing. They wondered if this was something that Delting Community Council could look into fixing? They understand that SAT should have the templates for these and might be able to assist with the design work, which may already be in place. They also wondered if some of the wind farm money could be used for this purpose? The clerk emailed Shetland Amenity Trust to ask if this was something they would be repairing and we are awaiting a response. **The Clerk shared email with Delting Community Council members.**
- 15.6 SFRS - Shaping Our Future Service** - The Scottish Fire and Rescue Service (SFRS) is holding a public pre-consultation exercise titled 'Shaping Our Future Service: Your Say'. This is the first stage in their engagement with communities, staff, representative bodies, partners and elected members as they consider changes to the emergency service they deliver across Scotland.
As a Service they want to do more for our communities – not just by responding to emergency incidents but by stopping them from happening in the first place.
The types of incidents they respond to are changing and different parts of Scotland need different services from us, this means they need to change how we work.
They will be running events and speaking to communities over the next two months to find out what you want and need from your Fire & Rescue Service. A survey has been created to capture your views. **Consultation ends 30th June 2024**
The link below will direct you to our dedicated webpage, supporting documentation and the consultation. [Shaping Our Future Service: Your Say - Scottish Fire and Rescue Services - Citizen Space](#). The chairman asked if we could invite Mr M Mason to the next meeting to discuss any changes. **Clerk shared email with Delting Community Council members. Clerk to Progress**
- 15.7 Brae High School – Defibrillator unit** – Delting Community Council received an email from Brae High School in relation to the Defibrillator unit which is attached to the school. The school have made donation payments in the past to Lucky2BHere in order to replace the defib pads and obtain batteries to keep the unit operational. The school would like to know if this is something which the community council could take on? The school fund cannot continue to upkeep this facility. The members decided that this was not a project Delting Community Council could take on. **The Clerk shared email with Delting Community Council members. Clerk to Progress**

MINUTE: May 2024

- 15.8 Outreach work** – Mr Alex Tresaderm was hoping to organise doing outreach work/presentations to the local councils in an attempt to help get support to people that might otherwise not be aware they can access. They are trying to reduce fuel poverty and inequality within Shetland (including more rural and harder to reach locations such as the isles). Mr M Duncan has advised him to contact the Community Council direct and in advance to ask to attend or present at a meeting. Members thought the HUB would be a good place for him to start. **Clerk The shared email with Delting Community Council members.**
- 15.9 Funding for community ecosystem restoration projects** – There is funding is available for community groups to develop local ecosystem restoration projects. Projects must focus on:
- Connecting nature corridors
 - Habitat and species restoration
 - Freshwater and wetland restoration
 - Coastal and marine initiatives
 - Control of invasive non-native species impacting on nature
 - Enhancing and connecting nature within villages, towns, or cities
- Community Groups can apply for up to £13,500 towards eligible project costs. The deadline for applications is **12noon, Wednesday 3rd July 2024**. For more information or for details how to apply, see web link below:
<https://inspiringscotland.org.uk/funding-available-for-community-groups-to-develop-local-ecosystem-restoration-projects/> **The Clerk shared email with Delting Community Council members.**
- 15.10 New Fee Structure for PVGS proposed by Scottish Government consultation.** Disclosure Scotland is proposing to move to a fee discount structure for volunteers doing regulated roles in QVOs. In addition, from 1 April 2026, lifetime PVG scheme membership will end, being replaced with a time limited membership. PVG scheme membership will last 5 years before you need to renew it. Details of the proposed fees can be found [here](#). You can respond to this consultation online at [Disclosure Scotland fees: Discounting, waivers and accredited bodies consultation - Citizen Space](#). You can save and return to your responses while the consultation is still open. Closing date - 28 May 2024. **The Clerk shared email with Delting Community Council members.**
- 15.11 Wildcat Cardiac Responders / Volunteer community first responders** – Mr M Duncan sent through posters advertising for Cardiac Responders / Volunteer community first responders. **Clerk put poster on Delting Community Council Facebook page and shared email with Delting Community Council members.**
- 15.12 Funding information - The Robertson Trust – Improving Job Quality to Tackle In-Work Poverty In Scotland** - The Robertson Trust has launched its latest Funding Programme and is inviting applications. This fund offers project restricted revenue funding for up to 5 years, between £50k - £500k in total, and no more than £250k per year. The Robertson Trust expects to spend up to £2m on this Funding Programme and it is open to organisations with an annual income of over £100k. The Fund aims to prevent and reduce future rates of poverty and trauma in Scotland. The closing date for stage one applications is 12noon, Friday 7th June 2024. For more information see web link below. [Work Pathways open call now open | The Robertson Trust](#) **Community Energy Generation Growth Fund** Community Energy Scotland has launched its new £1.5m Growth Fund to support community groups across Scotland to set up their own renewable energy generation projects. The Growth Fund can consider a range of projects including:
- Developing and installing community owned renewable energy generation, including wind, solar PV and hydro.
 - Projects that sell electricity through a connection to the national grid or supplying a local energy demand.
 - Most of the available funding is capital funding. This can be used for costs that support bringing assets to site for installation and construction costs.

MINUTE: May 2024

- There is a small amount of funding available for feasibility studies and options appraisals.
- Funding is available for projects that can reach a significant project milestone by 28 February 2025.

This fund is open to established and incorporated community groups, for example Development Trusts, and Community Energy and Climate Action Groups. Grants up to £10,000 is available for options appraisals and feasibility studies. Capital projects can apply for higher levels of funding, but will be subject to value for money and must be able to align with subsidy control guidance. The Fund will open for full applications on 28th May with a closing date on Friday 28th June 2024. Expressions of interest may be submitted now. For more information see website below. [Community Energy Generation Growth Fund · Local Energy Scotland](#) **The Clerk shared email with Delting Community Council members.**

15.13 Scottish Community Councils Newsletter - May 2024 – They are continuing to celebrate the 50th anniversary of Community Councils. If you want to do your bit to celebrate Community Councils, we have a [50th anniversary toolkit](#) full of resources.

Their next webinar is a special event with the Directorate for Planning and Environmental Appeals (DPEA). You can find out more about their work and they have set aside time for you to ask questions about how to navigate the planning system. Find out more and sign up [here](#). If you have any queries in relation to Community Councils in Scotland contact Brian Davey at scottishccs@improvementservice.org.uk. **The Clerk shared email with Delting Community Council members.**

15.14 New Announcement regarding the digital upgrade to All IP - The PSTN switch off - BT Group's announcement, around their intention to reset the date for the switching off of the Public Switched Telephone Network (PSTN). The original date was December 2025. BT Group announced today the reset of this date to 31 January 2027. **The Clerk shared email with Delting Community Council members.**

2024/05/16 ANY OTHER CURRENT BUSINESS

- 16.1** Ms J Dennison would like to bring to the attention of members that Max Ward who owns Muckle Roe is going to be having a meeting with the residents on 6th June in the Muckle Roe Hall about what may happen in the near and distant future regarding his ownership and how it affects tenants and crofts. Ms J Dennison wanted to make the members aware of this meeting in case there is any future issues with it.

2024/05/17 DATE AND PLACE OF NEXT MEETING

- 17.1** The Chairman called for the next Delting Community Council meeting to be held at the Voe Hall with the option for Members to join remotely through Microsoft Teams on Thursday 27th June commencing at 7.30pm. The Chairman will not be in attendance for the next meeting so Vice Chairman Mr E Smith will chair the meeting.

Chairman