



No 17/24 – Importance of the Marine Report Form (MRF)

Mariners are advised that a Marine Report Form (MRF) is a mandatory requirement for reporting any incidents, accidents, or near misses within the Shetland Islands Council's ports and harbours.

These events could include collisions, groundings, pollution incidents, equipment failures, or near misses.

The MRF is an important part of the council's commitment to safe and efficient operations and helps meet the standards set by the Port Marine Safety Code (PMSC).

The information provided through the MRF allows the council to:

1. **Investigate Incidents:** Reports are used to understand what happened, why it happened, and how to prevent similar events in the future.
2. **Improve Safety:** Patterns or recurring issues can be identified and addressed, ensuring that safety procedures and practices are kept up to date.
3. **Protect the Environment:** The form is essential for reporting and responding quickly to pollution incidents, such as oil spills, to minimise environmental damage.
4. **Comply with Regulations:** Completing the MRF ensures that legal and safety obligations under national and international rules are met.
5. **Prepare for Emergencies:** Lessons learned from incidents and near misses help improve emergency response plans and make ports and harbours safer for everyone.

By completing an MRF, mariners contribute to the continuous improvement of safety and environmental management within the council's harbours. This helps ensure operations remain safe, sustainable, and in line with the PMSC.

The form can be found online on the council's website [here](#).

If in incident occurs, please contact;

Sullom Voe/Yell Sound **01595744280 or VHF CH14**

Scalloway/Small Ports **01595744226**

A full list of current Local Notices to Mariners can be found at;
[Local Notices to Mariners – Shetland Islands Council](https://www.shetland.gov.uk/ports/ntm) <https://www.shetland.gov.uk/ports/ntm>

Or by contacting Reception,
Ports & Harbours Operations,
Port Administration Building,
Sella Ness, Shetland ZE2 9QR.
Tel. 01806 244200