

Shetland Islands Council – 11 December 2024

[Shetland Islands Council Committee Information - Meetings](#)

Item	Subject	Decision
1	Chair's Report - Policy and Resources Committee: Promoting and Managing School Attendance Policy and Guidance	<p>The Council:</p> <p>APPROVED the Promoting and Managing School Attendance 2024 Policy</p> <p>DELEGATED authority to the Director of Children's Services to agree updates to the Promoting and Managing Attendance School Attendance Policy where these are required to give effect to legislative requirements, Council decisions or changes in operational and technical procedures; and to note that any such changes will be notified in the document version control and, where considered necessary, by a briefing note to Councillors.</p>
2	Chair's Report – Annual Climate Change Report 2023/24 and Priority Actions 2024/25	<p>The Council RESOLVED to:</p> <p>APPROVE the recommended priority actions as detailed in section 4.10 for inclusion in the Shetland Islands Council Climate Change Strategy Action Plan.</p>
3	Chair's Report – SIC Overall Management Accounts 2024/25 - Projected Outturn at Quarter 2	<p>The Council RESOLVED to:</p> <p>NOTE the Management Accounts showing the overall projected outturn position at Quarter 2 as set out in Appendices 1-8</p> <p>NOTE the financial position details set out in Appendices 1-5</p> <p>APPROVE the re-profiling of budgets in line with the variance analysis set out in Appendix 4 to cover over/underspends as identified</p>

		APPROVE the adjustments to the 2024/25 budget to reflect the additional funding offered to the Council, as set out in Appendices 8.
4	Chair's Report – Asset Investment Plan – Progress Report	<p>The Council:</p> <p>NOTED the progress of the projects within the Asset Investment Plan</p> <p>APPROVED the adjustments to capital budgets for updated anticipated project spend in 2024/25, described at section 4.6 including, in particular, the “3G Synthetic Turf Pitch Project” where borrowing of up to £690,000 was approved and delegated to the Executive Manager – Finance to implement the decision in line with the Council’s borrowing policy subject to the confirmation of all other grant funding and contributions.</p>
5	Chair's Report – Asset Investment Plan - Business Cases: Pilot Boat and Mooring Boat Life Extension Works & Enhanced Provision Facilities at Aith Junior High School	<p>The Council RESOLVED to:</p> <p>APPROVE the proposal described in Section 4.3.1, and included as Appendix A to the report, and grant retrospective approval of the costs already incurred</p> <p>APPROVE the proposal described in Section 4.3.2, and included as Appendix B to this report, for inclusion in the Asset Investment Plan 2025-30 prioritisation process.</p>
6	Chair's Report – Knab Redevelopment – Project Update	<p>The Council RESOLVED to:</p> <p>NOTE the progress that has been achieved so far in implementing the Knab redevelopment project</p> <p>APPROVE the revised timeline and spend profiles set out in the report</p> <p>APPROVE delegated authority to the Executive Manager – Assets, Commissioning and Procurement to advertise the Bruce Hostel for sale as soon as the Court indicates this may be done.</p>

7	Code of Corporate Governance – Annual Review 2024	<p>The Council RESOLVED to:</p> <p>NOTE the self-evaluation of corporate governance for 2023/24 and Improvement Actions (Appendix 1)</p> <p>ADOPT the updated Code of Corporate Governance 2024/25 (Appendix 2).</p>
8	Annual Audit Report on the 2023/24 Audit – for Shetland Islands Council and the Zetland Educational Trust	<p>The Council RESOLVED to:</p> <p>NOTE the findings of the 2023/24 audit; the auditor’s covering letter which includes the audit opinion and Letter of Representation for both Shetland Islands Council and Zetland Educational Trust (Appendix 1); and the external auditor's Annual Audit Report (Appendix 2)</p> <p>APPROVE the audited Annual Accounts for 2023/24 for Shetland Islands Council, for signature (Appendix 3)</p> <p>APPROVE the Trustees’ Annual Report and Audited Financial Statements 2023/24 for Zetland Educational Trust, for signature (Appendix 4).</p>
9	Cost of Living Supports 2024/25 (Update)	<p>The Council:</p> <p>NOTED the risks associated with a decision to approve in terms of paragraph 1.1.2, as highlighted at paragraphs 4.6 to 4.15 (inclusive); and thereafter,</p> <p>APPROVED the proposal for two Winter Payments to Families accessing Free School Meals or School Clothing Grants (for children aged 2+ years) from the Islands Cost Crisis Emergency Fund (ICCEF) revenue allocation to Shetland Islands Council for 2024/25 and instructed the Director of Development Services (or his nominee) to</p>

		<p>proceed with making all necessary arrangements relating to, and in connection with, the disbursement of those Winter Payments as more fully described in paragraph 4.3.</p>
10	Medium Term Financial Plan 2024-2029	<p>The Council RESOLVED to:</p> <p>APPROVE the financial planning assumptions outlined in section 3 and Annexes A, B and C of Appendix 1</p> <p>NOTE the range of potential outcomes illustrated in section 4 of Appendix 1</p> <p>REQUEST the Executive Manager – Finance to prepare a detailed report regarding investments, reserves, borrowing, and related considerations, in order to develop a potential structure to these to sit alongside and guide the annual update of the MTFP and annual budget setting processes.</p>
11	Energy Transition Task Force – A Fair Share for Shetland	<p>The Council RESOLVED to:</p> <p>ENDORSE the overarching considerations and framework principles for ‘A Fair Share for Shetland’ set out in Section 4.6 and detailed in the paper attached at Appendix 1, SAVE THAT the Council acknowledges and affirms that nothing in the paper forming Appendix 1 shall be construed as fettering, limiting, restricting or prejudicing in any way the discretions, rights, duties or powers of the Council in relation to the exercise of any statutory function, including (but not limited to) its function as a planning authority; and</p> <p>NOTE that reports will be brought to future meetings of the Council to consider some of the matters raised in this summary document, including the ongoing work on Community Benefits and the redrafted Shetland Energy Strategy, using these endorsed framework principles towards ensuring that a fair share is achieved from all energy developments in</p>

		Shetland.
12	SIC Schedule of Meetings 2025/26	The Council RESOLVED to: Approve the attached schedule of Council and Committee meetings for the financial year 2025/26.
13	Appointment of Religious Representatives to the Education and Families Committee	The Council RESOLVED to: APPOINT Mr Andrew L Miller to the Education and Families Committee as the Church of Scotland Representative AGREE that the Shetland Churches Council Trust be asked to submit a nomination to fill the remaining vacancy on the Education and Families Committee for the remaining term of office, until 4 May 2027.
14	Shetland Islands Council Risk Register	The Council: CONSIDERED the content of the report and the Shetland Islands Council's Risk Register attached at Appendix 1 ADVISED the Chief Executive and Corporate Management Team of its views
15	Notice of Motion	The Council considered the Notice of Motion from Councillor Armitage and did not agree its terms.

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